

[DRAFT] MINUTES: Juvenile Justice Coordinating Council

Thursday, April 24; 3:00-4:30; 575 Administration Dr. #117, Large Training Room
Santa Rosa, CA; Virtual participation for public only. Video and chat features may be disabled for virtual participants.

1. Welcome and introductory roll call-Brad Michnevich
 - a. Opening remarks and welcome
 - i. This meeting is being recorded.
 - b. Roll call – there is a quorum preset and the meeting can commence.
 - i. Present:
 1. Probation-Brad Michnevich, Chair
 2. Public Defender-Lynne Stark-Slater
 3. District Attorney-Anne Masterson
 4. Restorative Resources-Veronica Cruz CAP Sonoma County-Analy Guido
 5. City of Santa Rosa Violence Prevention Program-Danielle Ronshausen
 6. Seneca Family of Agencies-Ariana Ibarra
 7. Drug Abuse Alternatives Center-Alofa Tiapepe
 8. Department of Health Services BHD-Karin Sellite
 9. Juvenile Court-Hon. Robert LaForge
 10. Circuit Rider-Rob Izzo*
 11. HSD-FYC-Vanessa Azevedo
 12. CAP Sonoma County-Analy Guido
 13. Sonoma County Office of Education (SCOE)-Angela Scardina
 14. Child-Parent Institute-Dr. Elizabeth Vermilyea
 15. At-Large Rep-Katherine Gallagher
 - ii. Absent:
 1. Sonoma Valley Family Youth and Family Services-Silvia Soto
 2. County Administrator's Office (BOS rep)-Andrew McLaughlin
 3. SC Sheriff's Dept-Lt. Anthony Diehm
 4. Local law enforcement agency-Chief Matt Jenkins
 - iii. Members of the public:
 1. Center for Applied Research Solutions (CARS)-Miranda March
 2. CARS-Kristi Silva
 3. CARS-Tracy Levins
 4. Boys and Girls Club-Jason Weiss
 5. VOICES-Greyson Gunheim
 6. Probation-Kilee Willson
 7. Probation-Rob Halverson

8. Probation-Theresa Brownlee
 9. Probation-Megan Alexander
 10. Probation-Haunani Pakaki
 11. Probation-Kris Hoyer
 - c. Current vacancies
 - iv. There are two community-based organization representative seats available, however, we are taking a vote on an application today which would take that number down to one.
 - d. General updates since the last meeting
 - v. ["The 2024-2025 Service Provider Outcome Report"](#) was released and is now posted online.
2. [Action: Approval of Minutes from January 21, 2025, meeting-Brad Michnevich and Haunani Pakaki](#)
 - a. Motion to approve Minutes from January 21, 2025: Lynne Slater
 - b. Second: Elizabeth Vermilyea
 - c. Roll call vote:
 - i. Yays: 10
 - ii. Nays: 0
 - iii. Abstentions: 4
3. [Action: Presentation and approval of new CBO Representative](#)
 - a. Following the last meeting, an application for a vacant CBO Representative position
 - b. The prospective organization's Letter of Interest was sent in advance of this meeting for review
 - c. The CBO is the Circuit Rider. It provides Human Service Programs including Vista Academy and Aggression Replacement Training (ART) for Sonoma County youth ages 13 to 17. Services are offered in both English however most program staff are bilingual Spanish speakers and writers.
 - d. Are there any questions?
 - i. The CBO's Chief Executive Officer Robert Izzo is present.
 1. Motion to Nominate Circuit Rider to the JJCC by a member vote: Danielle Ronshausen
 2. Second: Veronica Cruz
 - a. Yays-14
 - b. Nays-0
 - c. Abstentions-0
 - ii. Rob Izzo has been voted in as Circuit Rider's representative on the JJCC
4. [Action: Launch of the Juvenile Justice System Continuum Assessment-Rob Halverson and Haunani Pakaki](#)
 - a. The Center for Applied Research Solutions (CARS) is our partner on the systemwide assessment.

- b. Miranda March, Managing Director at CARS was present at the meeting. She introduced herself and her colleagues Tracy Levins and Kristi Silva who joined the meeting virtually.
 - i. Miranda described her role and those of her colleague.
- c. Rob Halverson described main goals of the assessment, as follows:
 - i. Assess existing services that specifically target at-risk juveniles, juvenile offenders, and their families which includes community-based organization (CBO) partners, law enforcement partners, probation, education, mental health, health, social services, drug and alcohol, and youth services.
 - ii. Facilitate collaboration among the organizations and support the integration of services.
 - iii. Identify and prioritize the neighborhoods, schools, and other areas of the county that face the most significant public safety risk from juvenile crime.
 - iv. Ensure a collaborative and integrated approach for implementing a system of swift, certain, and graduated responses for at-risk youth and juvenile offenders.
 - v. Develop or optimize data systems that are used to measure the success of juvenile justice programs and strategies.
- d. A request was made for volunteers to step forward:
 - i. Establish planning subcommittee comprised of JJCC participants, Probation Department members, youth and their families, if they are willing.
 - 1. Plan for approximately 4-6 meetings between now and June 30, 2026, for the purposes of the assessment. Work will continue after that point via the full JJCC.
 - ii. Request: Is anyone here willing to participate in this planning subcommittee?
 - iii. Volunteers:
 - 1. Vanessa Azevedo
 - 2. Elizabeth Vermilyea
 - 3. Miles Burgin (delegated)
 - 4. Ariana Ibarra
 - 5. Veronica Cruz
 - 6. Rob Izzo
 - 7. Anne Masterson
 - 8. Analy Guido
 - 9. Lynne Slater
 - 10. Angela Scardina
 - iv. Next Steps on planning committee for assessment:
 - 11. An email will be sent requesting confirmation of your participation, or the participation of a designee from your organization.
 - 12. Planning committee participants will be invited to a meeting to review resources and discuss activities

5. Discussion and Action: Review of the 2025 Juvenile Justice Crime Prevention Act (JJCPA)-Youthful Offender Block Grant (YOBG) Annual Plan- Brad Michnevich and Haunani Pakaki
 - a. A PowerPoint review of the [2025 JJCPA-YOBG Annual Plan](#) was reviewed, with the opportunity to ask questions and confirm information.
 - i. Motion to approve the 2025 JJCPA-YOBG Annual Plan by a member vote: Anne Masterson
 - ii. Second: Lynne Slater
 1. Yays-15
 2. Nays-0
 3. Abstentions-0
 - iii. The 2025 JJCPA-YOBG Annual Plan has been approved by unanimous vote.
6. Question: Are there any amendments to the Bylaws?-Brad Michnevich
 - a. Access the JJCC Bylaws [here](#)
7. Public Comment: Three minutes per speaker-Brad Michnevich
 - a. No comments were made during the meeting.
8. Questions, wrap-up, and Next Steps-Brad Michnevich
 - a. July 15, 2025, at the HR Training Room from 3:00-4:30

Public Comment Procedures:

Public comment is a time when any member of the public may address the Juvenile Justice Coordinating Council (JJCC). You may email public comment to SCPD-JJCC@sonoma-county.org no later than five days prior to the JJCC meetings. All emailed public comments will be forwarded to all Council Members.

If joining as a member of the public in person, virtually, or via telephone, there will be specific points throughout the meeting assigned to public comment. Please state your name and limit your comments to the agenda or matters not listed on the agenda, but which are subject matter of the jurisdiction. Available time for comments is determined by the Chair based on agenda scheduling demands and total number of speakers. Generally, speakers will be limited to three minutes. The Chair will announce when it is your turn to speak.

Commitment to Civility:

To assure civility in its public meetings, the public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. The JJCC, staff, and members of the public are expected to establish and maintain a cordial and respectful atmosphere during discussions and foster meaningful dialogue free of personal attacks. Members of the public must also adhere to the speaking time limit.