



VANESSA FUCHS
CHIEF PROBATION OFFICER

**Community Corrections Partnership
Meeting Minutes
January 27, 2025, 3:30 PM**

1. Welcome

Meeting called to order at 3:30 p.m.

2. Introductions

CCP Members In Attendance:

Vanessa Fuchs, Chief Probation Officer
Carla Rodriguez, District Attorney
Brian Morris, Public Defender
Chad McMasters, Sheriff's Office (proxy
for Sheriff Engram)
Andrew McLaughlin, CAO
Jan Cobaleda-Kegler, Health Services
Judge Honigsberg Courts
Chief Nelson, Chief of Sebastopol
Angela Scardina, SCOE

Also In Attendance:

Lisalinn Williams, Probation
Brad Hecht, Probation
Kim Scannell, Probation
Rob Halverson, Probation
Wardell Anderson, Probation
Darren Fravel, Probation
David Braddock, Sheriff's Office
Natalie Brunamonte, Probation
Erica Botello, Probation
Alison Lobb, Probation
Larkin Morgan, Probation
Jeremy Scannell, Public Defender's Office
Steve Fabian, Public Defender's Office
Sharon Post, Sheriff's Office
Tory Calloway, Sheriff's Office

3. **Approval of Minutes**

September 30, 2024 Meeting

Fuchs: Aye	Morris: Aye
Rodriguez: Aye	Chad McMasters (proxy for Engram) Aye
Cobaleda-Kegler): Aye	Honigsberg: Aye

Edit: Sheriff voted “nay” on item 7.

With the above edit, the meeting minutes are approved.

4. **Annual Survey Update—Chief Fuchs**

The CCP used to received \$150k for submitting an annual survey but this funding was cut. Per our previous discussion, the survey was not submitted this year due to it being an unfunded request. Our CCP plan was submitted.

5. **AB 109 Evaluation Update—Rob Halverson**

DNA Global has the data for the first part of the evaluation, which is the validation of the static risk need assessment.

The Evaluation Steering Committee met in November and received feedback that helped shape the course of that validation study. DNA has taken that feedback into account and should have early results by February 10th.

6. **Probation Department Funding Request—Brad Hecht**

Day Reporting Center Funding
(description provided in handout)
Brad Hecht presented.

7. **Sheriff’s Office Funding Request—Sheriff’s Office**

Sheriff’s Office Program Deputy
(description provided in handout)
Chad McMasters & Sharon Post presented.

8. **FY 25-26 Budget—Kim Scannell**

(details provided in handout)
Kim Scannell presented.

Increase/decrease highlights:

DA: Salary increases and COLA’s.
Probation: Reduction due to a completed ISD project and vacancies.
PD: Salary increase, COLA’s, and position improvements.
SO: Staffing, medical/dental contract increase, behavioral health contract increase.

Action Items:

- Vote on the FY25-26 baseline budget

- Vote on funding request—Probation Day Reporting Center
- Vote on funding request—Sheriff's Programs Deputy
- Vote to allow departments to make administrative line-item adjustments of up to the lesser of 5% or \$10,000 for FY25-26 as needed to correct for revised estimates, such as for internal rates.
- Vote on whether above administrative adjustments will apply in perpetuity.

A discussion ensued.

Action Items:

Motion to approve FY 25-26 baseline budget.

Motion: Morris

2nd: Rodriguez

Fuchs: Aye	Morris: Aye
Rodriguez: Aye	Nelson: Aye
Cobaleda-Kegler: Aye	Chad McMasters (proxy for Engram) Aye
Honigsberg: Aye	

Approved.

Motion to approve the Probation Department DRC Funding Request

Motion: none.

A discussion ensued surrounding this funding request being on-going.

DA Rodriguez made a motion to amend the request to a term of one-year.

Judge Honigsberg raised issues surrounding a one-year term. Proposes a two-year term.

Chief Nelson—not a value decision, more of a fiscal concern.

Natalie Brunamonte—suggested an additional 4 months on the two-year term, with the 4-month period allowing for layoff procedures, if needed, in the event that funding is not being renewed in subsequent years.

DA Rodriguez withdraws her motion.

Judge Honigsberg made a motion to amend the request to a term of two years, 4-months at the amount requested.

Motion: Judge Honigsberg

2nd: Cobaleda-Kegler

Fuchs: Aye	Morris: Aye
Rodriguez: Aye	Nelson: Aye
Cobaleda-Kegler: Aye	Chad McMasters (proxy for Engram) Nay
Honigsberg: Aye	

Approved.

Motion to approve Sheriff's Office Programs Deputy Funding Request.

Motion: McMasters

2nd: Nelson

Fuchs: Nay	Morris: Aye
Rodriguez: Aye	Nelson: Aye
Cobaleda-Kegler): Aye	Chad McMasters (proxy for Engram) Aye
Honigsberg: Aye	

Approved.

Motion to allow departments to make administrative line-item adjustments of up to the lesser of 5% or \$10,000 for FY25-26 as needed to correct for revised estimates, such as for internal rates.

Motion: Brian Morris

2nd: McMasters

Fuchs: Aye	Morris: Aye
Rodriguez: Aye	Nelson: Aye
Cobaleda-Kegler): Aye	Chad McMasters (proxy for Engram) Aye
Honigsberg: Aye	

Approved.

Motion to approve whether the above administrative adjustments will apply in perpetuity.

Motion: Rodriguez

2nd: Chief Nelson

Fuchs: Aye	Morris: Aye
Rodriguez: Aye	Nelson: Aye
Cobaleda-Kegler): Aye	Chad McMasters (proxy for Engram) Aye
Honigsberg: Aye	

Approved.

9. **Future Meetings**

February 24, 2025 at 3:30 p.m. ~ will be cancelled.

10. **Announcements**

Chief Fuchs: Probation is sponsoring practitioner/researcher, Dr. Brian Lovins. The presentation is scheduled for April 30th at Sonoma State University.

11. **Public comment**

None.

Meeting closed at 4:55 p.m.

For information, please contact the Probation Department at (707) 565-2149. Copies of all agendas, minutes, and other meeting material are available to the public on the Probation Department website.