

## Sonoma County Healthcare Coalition

# Request for HPP Grant Purchase

(per grant requirements, items may be purchased only for hospitals, clinics, long-term care, & LEMSA)

Facility Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Person authorized to make this request:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Qualification for HPP funding:

- ☐ My facility is represented at quarterly Healthcare Forum meetings.  
Attendee name is \_\_\_\_\_.
- ☐ My facility's 24/7 contact information has been shared with Coalition.
- ☐ My facility meets the expectations described in the Coalition Governance.
- ☐ My facility is registered on ImageTrend Resource Bridge.

### Describe item requested (one item per page):

Name of item: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Quantity needed: \_\_\_\_\_

Other specifications: \_\_\_\_\_

Estimated Total Cost: \_\_\_\_\_

When do you need this  
item? \_\_\_\_\_

What is your plan for  
storage / maintenance  
of this item? \_\_\_\_\_

### Describe how this item benefits system-wide disaster response:

The Coalition Steering Committee collects requests until end of December. All requests received are prioritized for purchase from available HPP grant funds. If funds remain after December, then additional requests will be considered on first-come-first-served basis.

Steering Committee may approve requests outside of this timeframe as needed. **THANK YOU!**

**Sonoma County's Healthcare Coalition seeks to improve the disaster response capacity of all health system partners. Facilities receiving grant-purchased items must:**

1. Maintain items according to manufacturer standards to assure maximum life expectancy.
2. Notify PHP of items that become damaged, lost, or that expire.
3. Rotate stock using facility's own resources, when possible, so that expiring disaster supplies are not depleted.
4. Report inventory, location, and current quality or status of items annually or when requested.
5. Be aware that grant-purchased items remain the property of the Health Department's MHOAC Program and may be recalled or redistributed as needed. Facility agrees to return these items upon request if possible.
6. Return grant-purchased items when they are no longer needed.

**Coalition Steering will consider participation at meetings, in communications drills, and exercises when reviewing HPP purchase requests.**

**For questions contact Public Health Preparedness at:  
565-4496  
PHPPreparedness@sonoma-county.org**