



### **7.3.3. DMC-ODS Medication Monitoring**

Issue Date: 06/27/2024

Revision History: Not Applicable

References: DMC-ODS Contract, Exhibit A, Attachment 1, JJ. Quality Management Program, item 10, Annual Quality Improvement Work Plan.

Policy Owner: Substance Use Disorder and Community Recovery Services Section Manager

Director Signature: Signature on File

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#### **I. Policy Statement**

Sonoma County Department of Health Services - Behavioral Health Division (DHS-BHD) Substance Use Disorder and Community Recovery Services Section (SUD) provides Quality Management activities to monitor the safety and effectiveness of medication practices in the Drug Medi-Cal Organized Delivery System (DMC-ODS).

#### **II. Scope**

This policy applies to all "Covered Persons", which includes all County of Sonoma employees (full-time, part-time, extra help) and all additional persons who are performing services for DHS, with the exception of Community Based Organization (CBO) staff.

#### **III. Definitions**

- A. Drug Medi-Cal Organized Delivery System Plan (DMC-ODS Plan): the Prepaid Inpatient Health Plan (PIHP) operating in Sonoma County serving eligible residents providing automatic and mandatory enrollment of Medi-Cal beneficiaries. Defined by a State-County contract partnership between California Department of Health Care Services and Sonoma County.
  - B. Department Health Services- Behavioral Health Division (DHS-BHD): Sonoma County Department of Health Services – Behavioral Health Division.
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#### **IV. Policy**

DHS-BHD shall implement mechanisms to monitor the safety and effectiveness of medication practices for the DMC-ODS program. The monitoring mechanism shall be under the supervision of a person licensed to prescribe or dispense prescription drugs. Monitoring shall occur at least annually.

#### **V. Procedures**

- A. The DHS-BHD Medical Director or a designee licensed to prescribe or dispense prescription drugs is responsible for supervision of all Medication Monitoring functions with support from the psychiatric-medical providers. A summary sheet of programs, number of clients seen for Medication Support Services and number of medical records reviewed is maintained by Program Support staff.
- B. DHS-BHD staff licensed to prescribe, dispense or administer prescription drugs identified by the DHS-BHD Substance Use Disorder and Community Recovery Services Section Manager will review 5 charts annually utilizing the Sonoma County SUD Medication Monitoring Checklist (SUD-100). Results of review will be conveyed to each provider.
- C. DHS-BHD Medical Director or designee reviews all completed Sonoma County SUD Medication Monitoring Checklists (SUD-100) and follows up on obtaining additional information when necessary. Results of review will be conveyed to each provider.
  - 1. If it is determined by the DHS-BHD Medical Director or designee that there is a need for improvement, a summary of Medication Monitoring Results is forwarded to the Section Manager and involved psychiatric provider.
  - 2. Should significant action be required, the Section Manager will work with the Behavioral Health Division Director and Medical Director or designee to arrive at a Plan of Correction.
  - 3. Medication Monitoring results are reported bi-annually to the Quality Improvement Committee (QIC) to show progress made on tasks of the Annual QAPI Workplan.

#### **VI. Forms**

- A. Sonoma County SUD Medication Monitoring Checklist SUD 100.

#### **VII. Attachments**

None.