

**AGENDA
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403**

TUESDAY

OCTOBER 2, 2012

8:30 A.M.

(The regular afternoon session commences at 2:00 p.m.)

Valerie Brown	First District	Veronica A. Ferguson	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
Mike McGuire	Fourth District		
Efren Carrillo	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. Each of the foregoing entities is a separate and distinct legal entity.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at <http://www.sonoma-county.org/board/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241, as soon as possible to ensure arrangements for accommodation.

Public Transit Access to the County Administration Center:

Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62

Santa Rosa CityBus: Rt. 14

Golden Gate Transit: Rt. 80

For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>

APPROVAL OF THE CONSENT CALENDAR

The Consent Calendar includes routine financial and administrative actions, are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

PUBLIC COMMENT

Any member of the audience desiring to address the Board on a matter on the agenda: Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair.

8:30 A.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

I. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law)

II. BOARD MEMBER ANNOUNCEMENTS

III. CONSENT CALENDAR

(Items 1 through 10)

PRESENTATIONS/GOLD RESOLUTIONS

(Item 1 through 4)

PRESENTATIONS AT BOARD MEETING

1. Adopt a Gold Resolution recognizing October 7 through October 13, 2012 as Mental Illness Awareness Week in Sonoma County. (Third District)
2. Adopt a Gold Resolution recognizing October 2012 as National Disability Employment Awareness Month. (Third District)
3. Adopt a Resolution in recognition of Binational Health Week, October 1-14, 2012. (Health Services)

PRESENTATIONS AT DIFFERENT DATE

4. Adopt a Gold Resolution celebrating the achievements of Congresswoman Lynn Woolsey, who, as a representative of California's 6th District and a well-known champion for families and education, has been selected by the Gray Scholarship Foundation for its prestigious "2012 I Made a Difference" Award, honoring the Congresswoman for over four decades of public service to the citizens of Sonoma and Marin Counties. (Fourth District)

SONOMA COUNTY WATER AGENCY

(Directors: Brown, Rabbitt, Zane, McGuire, Carrillo)

5. Approve and authorize the Chair to execute the Highway 101 at Airport Boulevard relocation project utility agreement between the Sonoma County Water Agency and the California Department of Transportation for the relocation of the 21-inch sewer pipeline and related appurtenances that lie on the east and west side of Highway 101 at Airport Boulevard.

CONSENT CALENDAR (Continued)

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Brown, Rabbitt, Zane, McGuire, Carrillo)

6. Authorize the Executive Director of the Sonoma County Community Development Commission to execute a Professional Services Agreement with Applied Survey Research to conduct the biennial homeless count for 2013 from November 1, 2012 through May 31, 2013, for an amount not to exceed \$80,000, and to execute subsequent agreements in substantially the same form for the 2015 and 2017 homeless counts, for an amount of up to \$88,000 for each agreement.

GENERAL SERVICES

7. Authorize the Chair of the Board of Supervisors to execute a Professional Services Agreement with The Engine is Red for marketing, education and outreach services necessary for continued local promotion of the Energy Upgrade California™ initiative for three months ending December 31, 2012 at a not-to-exceed amount of \$100,000.

HEALTH SERVICES

8. Authorize the Director of Health Services to execute an agreement with California Institute for Mental Health to provide technical assistance, monitoring fidelity, and evaluation of First 5 Sonoma County's Positive Parenting Program for the period November 1, 2012 to June 30, 2015, in an amount not to exceed \$35,700; and Authorize the Director of Health Services to enter into a Memorandum of Understanding with Sonoma County Office of Education to deliver Positive Parenting Program training and parenting materials for the period October 1, 2012 to June 30, 2014, receiving revenue in the amount of \$51,707.

MISCELLANEOUS

9. Approval of Minutes – (1) Approve the Minutes of the Meeting of September 18, 2012 for the following: Agricultural Preservation and Open Space District, Community Development Commission, Northern Sonoma County Air Pollution Control District; Russian River County Sanitation District, Sonoma County Water Agency, and Board of Supervisors; and (2) Approve the Minutes of the Meeting of September 18, 2012 for the Sonoma Valley County Sanitation District.

APPOINTMENTS/REAPPOINTMENTS

(Items 23 through 25)

10. Appoint Sam Salmon to the Commission on Human Rights for a two-year term effective October 2, 2012 through October 1, 2014. (Fourth District)

IV. REGULAR CALENDAR

(Item 11 through 13)

REGIONAL PARKS

11. Receive an update on Regional Parks' actions following its Management Review of 2010; and provide feedback on Regional Parks' efforts to achieve greater financial sustainability.

HUMAN SERVICES

12. Approve case management and counseling services for older adults agreements, and authorize the Interim Director of the Human Services Department to sign the following contracts with the Older Adult Collaborative members from July 1, 2012 through June 30, 2013: Council on Aging \$40,157; Petaluma People Services Center \$32,045; Community and Family Service Agency \$64,089; and Jewish Family Children's Services \$24,338.

COUNTY ADMINISTRATOR

13. Appoint primary and alternate members to the Library Joint Powers Agreement Review Advisory Committee.

PLEASE NOTE:

THE FOLLOWING HEARING WILL BE CONTINUED TO OCTOBER 23, 2012.

SONOMA COUNTY WATER AGENCY

(Directors: Brown, Rabbitt, Zane, McGuire, Carrillo)

10:00 A.M. – Santa Rosa Plain Groundwater Management Planning – Hold public hearing and Adopt Resolution of Intention to Prepare a Groundwater Management Plan for the Santa Rosa Plain of Sonoma County. (4/5 vote required)

11:00 A.M. – PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

(Comments are restricted to matters within the Board jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Please be brief and limit your comments to three minutes. Any additional public comments will be heard at the conclusion of the meeting.)

11:00 A.M. – Permit and Resource Management Department: Review and possible action on the following:

- a) Acts and Determinations of Planning Commission/Board of Zoning Adjustments
- b) Acts and Determinations of Project Review and Advisory Committee
- c) Acts and Determinations of Design Review Committee
- d) Administrative Determinations of the Director of Permit and Resource Management

V. CLOSED SESSION CALENDAR

(Items 14 through 18)

14. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Name of Case: Russian Riverkeeper et al. v. County of Sonoma et al., Sonoma County Superior Court, SCV 248899 (Govt. Code Section 54956.9 (a)).
15. The Board of Supervisors will consider the following in closed session: Conference with Labor Negotiator, Agency Negotiator: Fran Buchanan; IEDA Negotiator; Jerry Dunn – Interim Director, Sonoma County Human Services Department; Diane Kaljian – Director, Adult & Aging Division. Employee organization: SEIU-UHW (Govt. Code Section 54957.6 (b)).
16. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Initiation of Litigation (Govt. Code Section 54956.9 (c)).
17. The Board of Supervisors, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, and the Board of Directors of the Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiator, Agency Negotiator: Wendy Macy/Carol Allen/William Kay, Burke & Associates and Carol Stevens, Burke & Associates. Employee organization: All. Unrepresented employees: All, including retired employees (Govt. Code Section 54957.6 (b)).
18. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Title: Director of Human Resources (Govt. Code Section 54957).

11:00 A.M. - RECONVENE FROM CLOSED SESSION

11:00 A.M. - Report on Closed Session.

VI. REGULAR AFTERNOON CALENDAR – NONE

NOTE:

The next meeting will be held on October 9, 2012 at 8:30 a.m.

Upcoming Hearings (All dates tentative until each agenda is finalized)

1. October 9th (AM) – Environmental Health Milk and Dairy Fees
2. October 16th (PM) – Draft EIR for Watmaugh Road Bridge Project
3. October 23rd (AM) – Resolution of Intent - Ground Water Management Plan
4. October 23rd (PM) – General Plan Amendments (Round 2)



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 1
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisorial District(s):

Supervisor Shirlee Zane

Third

Title: Gold Resolution

Recommended Actions:

Approve a Gold Resolution recognizing October 7 through October 13, 2012 as Mental Illness Awareness Week in Sonoma County.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment: Goal 4: Civic Services and Engagement

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items “On File” with the Clerk of the Board:

Resolution No.

**County of Sonoma
Santa Rosa, CA 95403**

Date: 10/2/2012

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Recognizing October 7 Through October 13, 2012 As Mental Illness Awareness Week In Sonoma County.

Whereas, serious mental illness such as major depression, bipolar disorder, schizophrenia, obsessive-compulsive disorder, severe anxiety disorders, borderline personality disorder, and post-traumatic stress disorders affect one in every four people annually, are extremely common and affect almost every family in Sonoma County; and

Whereas, mental illnesses affect people from every background and can occur at any age, with adults, seniors and children being affected by this potentially disabling illness; and

Whereas, people who become disabled by mental illness deserve the same guarantee of care already extended to those who face other kinds of disabilities; and

Whereas, untreated mental illness is the leading cause of disability and suicide, and imposes high costs on government in emergency medical care, long-term nursing home care, unemployment, housing, and law enforcement, including juvenile justice, jail and prison costs; and

Whereas, no individual or family should have to suffer inadequate or insufficient treatment due to language or cultural barriers to care, nor should lives be devastated or families financially ruined by the costs of care; and

Whereas, serious mental illness is a highly treatable medical illness of the brain posing the same concern as cancer, heart disease, diabetes and other illnesses; and

Whereas, scientific research is producing tremendous breakthroughs in the understanding of mental illness, resulting in more effective treatments to allow people to recover full and productive lives; and

Whereas, misunderstandings exist about mental illness and social culture often wrongly imposes a stigma on mental illness; and

Whereas, Sonoma County emphasizes strategies to reduce the following negative outcomes that may result from untreated mental illness, including: suicide, incarcerations, school failure or dropout, unemployment, prolonged suffering, homelessness or removal of children from their homes; and

Whereas, early diagnosis and adequate treatment provided in an integrated service system is very effective, and by preventing disability also saves money and lives.

Resolution #
Date: 10/2/2012
Page 2

Now, Therefore, Be It Resolved that the Board of Supervisors of the County of Sonoma does hereby proclaim October 7 through October 13, 2012 as Mental Illness Awareness Week in Sonoma County to increase public awareness of mental illness and to promote treatment and recovery.

Supervisors:

Brown: Rabbitt: McGuire: Carrillo: Zane:

Ayes: Noes: Absent: Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 2
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisory District(s):

Supervisor Shirlee Zane

Third

Title: Gold Resolution

Recommended Actions:

Approve a Gold Resolution recognizing National Disability Employment Awareness Month, October 2012.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment: Goal 4: Civic Services and Engagement

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items “On File” with the Clerk of the Board:

Resolution No.

**County of Sonoma
Santa Rosa, CA 95403**

Date: 10/2/2012

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Recognizing National Disability Employment Awareness Month, October 2012.

Whereas, people with disabilities represent a strong and important percentage of Sonoma County's workforce; and

Whereas, thousands of Sonoma County residents demonstrate every day the skills and talents that they contribute to our businesses and communities; and

Whereas, although in the past half century, we have made great strides toward providing equal employment opportunities in America, there is still more work to be done to ensure that Americans with disabilities achieve full participation in the workforce and reach the height of their ambition; and

Whereas, across this country, millions of people with disabilities are working or want to work, we must make certain they have access to the support and services they need to succeed; and

Whereas, we grow stronger as a Nation when Americans feel the dignity conferred by having the ability to support themselves and their families through productive work. This month, we rededicate ourselves to fostering an inclusive work culture that welcomes the skills and talents of all qualified employees; and

Whereas, the County of Sonoma reflects its commitment to these goals as an equal employment opportunity employer, and through the Human Services Department's Job Link employment search services that includes resources for individuals with disabilities; and with its participation in the Sonoma County Mayors' Committee for Employment of People with Disabilities and their annual Best Practices Awards Ceremony on October 17, 2012 recognizing and celebrating the success of local employers, employees, and service providers in employing individuals with disabilities; and

Whereas, the County of Sonoma wishes to recognize and commend the following Sonoma County Mayor's Committee awardees for their best management practices:

Employers: Creekside Behavioral Health; Friedman's Home Improvement; Language People Inc.; Mary's Pizza Shack; Saint Joseph's Santa Rosa Memorial Hospital;

Individual Initiative: Theresa Bruton (Buckelew Programs); Linda Carantzalis (West County Community Services); Robert Hutt (North Bay Industries); Shirley Johnson-Foell (Fitch Mountain Elementary School); Stephan Winkler (Oil Stop, Inc.);

Resolution #
Date: 10/2/2012
Page 2

Service Provider: North Bay Industries

Now, Therefore, Be It Resolved, that the Sonoma County Board of Supervisors does hereby recognize October 2012 as National Disability Employment Awareness Month. We call on all Americans to celebrate the contributions of individuals with disabilities in our workplace and communities, and to promote employment of individuals with disabilities to create a better, more inclusive America, one in which every individual is rightly recognized for his or her abilities and accomplishments.

Supervisors:

Brown:	Rabbitt:	McGuire:	Carrillo:	Zane:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 3
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors of Sonoma County

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Health Services

Staff Name and Phone Number:

Supervisory District(s):

Rita Scardaci, 565-4700

Countywide

Title: Binational Health Week

Recommended Actions:

Adopt a resolution in recognition of Binational Health Week, October 1-14, 2012.

Executive Summary:

Over the last decade, Binational Health Week has become one of the largest mobilization efforts in the Americas to improve the health and well-being of the underserved Latino population living in the United States and Canada. During Binational Health Week, federal and state government agencies, community-based organizations, and thousands of volunteers come together annually in the month of October to conduct a series of health promotion and health education activities that include workshops, insurance referrals, vaccinations, and medical screenings.

Binational Health Week fosters community solidarity by bringing together existing resources and thousands of volunteers working together for a common goal. The events are coordinated by the collaboration among community and government agencies from the U.S., Mexico, and other Latin American countries with the purpose of reaching out to the most disadvantaged and vulnerable people, especially those without medical coverage.

This year, the twelfth Binational Health Week will take place October 1-14, 2012 in at least 40 U.S. states and 3 Canadian provinces. During Binational Health Week seven national campaigns will be implemented to promote awareness among the underserved Latino community: Access to Health Care and Health Care Reform, Women's Health, Mental Health, Adolescent's Health, Infections Diseases, Chronic Diseases, and Occupational Health.

Since Binational Health Week first began, the Department of Health Services has worked with local agencies and community members on events and activities to improve access to health services for Sonoma County's Latino immigrants and their families. The Department has collaborated with the Santa Rosa Family Medicine Residency, local hospitals, and other partners in sponsoring the Latino Health Forum. This year, the 20th Annual Latino Health Forum will be held October 11, 2012 with local health and social service providers participating.

Prior Board Actions:			
10/12/2010-Recognized Binational Health Week			
Strategic Plan Alignment:		Goal 4: Civic Services and Engagement	
Recognition of Binational Health Week by the County will lead to increased public support and greater community engagement on important health issues.			
Fiscal Summary - FY 12-13			
Expenditures		Funding Source(s)	
Budgeted Amount	\$ 0	County General Fund	\$ 0
Add Appropriations Req'd.	\$ 0	State/Federal	\$ 0
	\$	Fees/Other	\$ 0
	\$	Use of Fund Balance	\$ 0
	\$	Contingencies	\$ 0
	\$		\$
Total Expenditure	\$ 0	Total Sources	\$ 0
Narrative Explanation of Fiscal Impacts (If Required):			
N/A			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
None			
Attachments:			
Resolution			
Related Items "On File" with the Clerk of the Board:			
None			

Resolution No.

**County of Sonoma
Santa Rosa, CA 95403**

Date: October 2, 2012

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF
SONOMA, STATE OF CALIFORNIA, IN RECOGNITION OF OCTOBER 1-14,
2012 AS BINATIONAL HEALTH WEEK IN SONOMA COUNTY.**

Whereas, over the last decade Binational Health Week has become one of the largest mobilization efforts in the Americas to improve the health and well-being of the underserved Latino population living in the United States and Canada; and

Whereas, during Binational Health Week, federal and state government agencies, community-based organizations, and thousands of volunteers come together to conduct a series of health promotion and health education activities that include workshops, insurance referrals, vaccinations, and medical screenings; and

Whereas, Binational Health Week fosters community solidarity by bringing together existing resources and thousands of volunteers working together for a common goal; and

Whereas, the events are coordinated by the collaboration among community and government agencies from the U.S., Mexico, and other Latin American countries with the purpose of reaching out to the most disadvantaged and vulnerable people, especially those without medical coverage; and

Whereas, during Binational Health Week seven national campaigns will be implemented to promote awareness among the underserved Latino community including access to health care and health care reform, women's health, mental health, adolescent's health, infectious diseases, chronic diseases, and occupational health; and

Whereas, this year, the twelfth Binational Health Week will take place October 1-14, 2012 in at least 40 U.S. states and 3 Canadian provinces; and

Whereas, Binational Health Week provides an opportunity to highlight the need to improve health care for Latino immigrants in Sonoma County and throughout California, and provide needed access to local health information and services; and

Whereas, since Binational Health Week first began, the Department of Health Services has worked with local agencies and community members on events and activities to improve access to health services for Sonoma County's Latino immigrants and their families. The Department has collaborated with the Santa Rosa Family Medicine Residency, local hospitals, and other partners in sponsoring the Latino Health Forum; and

Whereas, Sonoma County will participate in Binational Health Week by offering outreach services and providing immigrant families with information on health resources and

services, and increasing awareness and understanding among immigrant families on high-risk factors affecting their health; and

Whereas, this year the 20th Annual Latino Health Forum will be held October 11, 2012 with local health and social service providers participating.

Now, Therefore, Be It Resolved that the Board of Supervisors of Sonoma County does hereby recognize October 1-14, 2012 as Binational Health Week in Sonoma County, and supports and encourages efforts which improve the health and well-being of the underserved Latino population living in the County.

Supervisors:

Brown:	Rabbitt:	McGuire:	Carrillo:	Zane:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 4
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisorial District(s):

Mike McGuire, 565-3758

Fourth

Title: Gold Resolution.

Recommended Actions:

Adopt a resolution celebrating the achievements of Congresswoman Lynn Woolsey, who, as a representative of California's 6th District and a well-known champion for families and education, has been selected by the Gray Scholarship Foundation for its prestigious "2012 I Made a Difference" Award, honoring the Congresswoman for over four decades of public service to the citizens of Sonoma and Marin Counties.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment: Goal 4: Civic Services and Engagement

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items "On File" with the Clerk of the Board:

Resolution No.

**County of Sonoma
Santa Rosa, CA 95403**

Date: 10/2/2012

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Adopt A Resolution celebrating the achievements of Congresswoman Lynn Woolsey, who, as a representative of California's 6th District and a well-known champion for families and education, has been selected by the Gray Scholarship Foundation for its prestigious "2012 I Made a Difference" Award, honoring the Congresswoman for over four decades of public service to the citizens of Sonoma and Marin Counties.

Whereas, Congresswoman Lynn Woolsey has shown her incredible commitment to lifting up the lives of countless children, families, in Sonoma County and beyond; and

Whereas, Congresswoman Woolsey has been a strong supporter of issues related to education, the environment, human rights, workforce protection, school nutritional standards; and

Whereas, Congresswoman Woolsey Congresswoman Woolsey has been an outspoken advocate for children; as a senior member of the House Committee on Education and the Workforce she successfully fought to protect Head Start from devastating budget cuts and expanded grant opportunities to provide subsidies to assist low-income families pay for child care costs; and

Whereas, Congresswoman Woolsey has been one of the nation's most passionate opponents of the wars in the Middle East and has delivered nearly 400 speeches on the House floor in support of bringing U.S. troops home; and

Whereas, Congresswoman Woolsey authored legislation in support for Military Families, granting the first-ever extension of the Family Medical Leave Act which provides unpaid leave of up to six months for workers to care for a member of their family who was wounded in defense of the country and also allows for family members to take time off to prepare for deployment; and

Whereas, Congresswoman Woolsey has been a champion to protect the Northern Californian Coastline from off shore oil drilling and she has secured nearly \$6 million in federal funding for the restoration of the Russian River watershed and ecosystem; and

Whereas, Congresswoman Woolsey has served as the lead sponsor of resolution supporting the U.N. Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW).

Now, Therefore, Be It Resolved that the Sonoma County Board of Supervisors do hereby recognize, honor and celebrate the many achievements of Congresswoman

Resolution #

Date: 10/2/2012

Page 2

Lynn Woolsey for being selected by the Gray Scholarship Foundation for its prestigious "2012 I Made a Difference" Award, honoring the Congresswoman for over four decades of public service to the citizens of Sonoma and Marin Counties.

Supervisors:

Brown:

Rabbitt:

McGuire:

Carrillo:

Zane:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 5
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Directors, Sonoma County Water Agency

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Water Agency

Staff Name and Phone Number:

Kevin Booker – 521-1865

Supervisory District(s):

Title: Highway 101 @ Airport Boulevard Relocation Project Utility Agreement – California Department of Transportation

Recommended Actions:

Approve and authorize the Chair to execute the Highway 101 at Airport Boulevard Relocation Project Utility Agreement between the Sonoma County Water Agency and the California Department of Transportation for the relocation of the 21-inch sewer pipeline and related appurtenances that lie on the east and west side of Highway 101 at Airport Blvd.

Executive Summary:

The Airport-Larkfield-Wikiup Wastewater Reclamation Facility (Facility) is owned and operated by the Sonoma County Water Agency (Water Agency). The Facility service area is delineated as the Airport-Larkfield-Wikiup Sanitation Zone. Approximately 9,200 people are served by the Facility. The service area is primarily comprised of residential users, along with some industrial and commercial facilities. The Facility operates under a Waste Discharge Requirements and a Master Reclamation Permit issued by the North Coast Regional Water Quality Control Board.

The Facility produces disinfected secondary and disinfected tertiary treated recycled water. All recycled water is disposed of by irrigation. Secondary treated recycled water is used for pasture irrigation on restricted access land and the tertiary treated recycled water undergoes microfiltration, disinfection requirements specified in Title 22 of the California Code of Regulations, and is used for vineyard and pasture irrigation.

In October 2010, the Water Agency was contacted by the California Department of Transportation regarding the Airport Boulevard project on State Route 101 from south of Fulton Road to north of Airport Boulevard. California Department of Transportation, along with the Sonoma County Transportation Authority, proposes to modify the Route 101/Airport Blvd Interchange in Sonoma County. The interchange is located from south of Fulton Road to north of Airport Blvd., and is commonly referred to as “The Airport Boulevard/Fulton Road Interchange Complex.” The project will convert the two existing partial interchanges at Fulton Road and at Airport Blvd. into a single complete interchange by modifying the off-ramps and on-ramps at Airport Blvd.,

making it a complete interchange, and eliminating the off-ramps and on-ramps at Fulton Road. The project will also replace the existing two-lane Airport Boulevard Overcrossing at Route 101 with a new five-lane overcrossing bridge structure. In addition, four soundwalls will be constructed between the Shiloh Road and Windsor River Road Interchanges - one sound wall will be constructed on the west side of the highway and three sound walls will be constructed on the east side. .

As part of this work, a portion of the 21-inch sewer pipeline and related appurtenances that lies on the east and west side of the freeway will require relocation along Airport Boulevard, adjacent to the Highway 101 north onramp. The Water Agency has been working with California Department of Transportation on the design of the relocation project since December 2010. Water Agency and California Department of Transportation staff have determined the projected cost to be reimbursed for staff time for design review, inspection services, and construction of the new sewer pipeline. Because the Water Agency has an easement for the section of sewer line that is identified for removal/construction, the proposed construction cost (estimated at \$900,000) will be borne by California Department of Transportation.

In addition California Department of Transportation and Water Agency staff have been working on a Utility Agreement to implement the tasks necessary for relocation of the pipeline. The Utility Agreement contains language on reimbursement and roles and responsibilities between the Water Agency and California Department of Transportation for inspection services. Pursuant to the agreement, the Water Agency would provide one full-time staff (Water Agency construction inspector) to inspect the construction of the relocation of the Water Agency's sewer pipeline and appurtenances. The Water Agency construction inspector will report directly to the California Department of Transportation Resident Engineer. This arrangement provides a mechanism for assuring that construction will be completed to Water Agency standards. The Utility Agreement will contain a conflict resolution process. The conflict resolution process will be initiated in the event Water Agency staff and California Department of Transportation Resident Engineer do not agree with a decision related to the sewer facilities relocation work.

Prior Board Actions:

Strategic Plan Alignment: Goal 3: Invest in the Future

This project will help invest in infrastructure for the Sanitation Zone. Outside funding of the replacement pipeline will extend the life of the system, thereby reducing the amount of funding need for future replacement.

This project will help the Water Agency Sanitation Goals and Strategies, Goal 2 by pursuing new income and cost-cutting opportunities by partnering with California Department of Transportation.

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 120,000	Water Agency General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$ 120,000
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$ 120,000	Total Sources	\$ 120,000

Narrative Explanation of Fiscal Impacts (If Required):
 The FY 12-13 budget includes the \$120,000 in staffing cost associated with the Utility Agreement.

Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):
 None.

Attachments:
 Unsigned agreement

Related Items "On File" with the Clerk of the Board:
 Agreements (7)

UTILITY AGREEMENT

RW 13-5 (Rev. 06/2010)

Page 1 of 6

District	County	Route	P.M.	E.A.
4	SON	101	25.6/26.9	3A2302
Fed. Aid. No.				
Owner's File: Contract No. 04000209451				
FEDERAL PARTICIPATION: On the Project <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No On the Utilities <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

UTILITY AGREEMENT NO. 1839.3

DATE _____

The State of California, acting by and through the Department of Transportation, hereinafter called "STATE" proposes freeway interchange modification improvements on US Route 101 at the Airport Boulevard Interchange in Santa Rosa, Sonoma County, and Sonoma County Water Agency hereinafter called "OWNER", owns and maintains sewer facilities within the limits of STATE's project that are required to be relocated to accommodate STATE's project.

It is hereby mutually agreed that:

I. WORK TO BE DONE

In accordance with Notice to Owner No. 1839.3, dated September 30, 2011, OWNER in partnership with the STATE, shall design the relocation of OWNER's sewer facilities (plan no. 04000209451 dated July 7, 2010 and approved by STATE August 29, 2011). Design work covered under this agreement includes preliminary engineering work, review and approval of new right of way (sewer easements) to be acquired by STATE and conveyed to OWNER in accordance with the provisions of Article V of this agreement, construction cost estimate, consultant services, associated administrative costs and final relocation design plans. The design shall be prepared in accordance with OWNER's sanitation standards for its sewer system facilities and STATE shall ensure that OWNER be provided the opportunity to review the design plan at each stage of its development, and the right of way instruments required to convey the new rights of way acquired by the STATE to OWNER in accordance with the provisions of Section V of this agreement.

Relocation of OWNER's facilities shall be performed by STATE's contractor at STATE's expense, in accordance with aforementioned relocation design. Deviation from the OWNER's plan described above, initiated by either the STATE or the OWNER, shall be agreed upon by both parties hereto under a Revised Notice to Owner. Such revised Notice to Owner, approved by the STATE and agreed to and acknowledged by the OWNER will constitute an approved revision of the OWNER's plan described above and hereby made a part hereof. No work under said deviation shall commence prior to written execution by the OWNER of the Revised Notice to Owner. Changes in the scope of the work will require an amendment to this Agreement in addition to a revised Notice to Owner.

OWNER shall have the right to inspect the work, in accordance with Exhibit A. Upon completion of the work by STATE, the STATE agrees to provide the OWNER two (2) copies of stamped and dated as-built plans. OWNER conditionally agrees to accept ownership and maintenance of the constructed facilities and relinquishes to STATE ownership of the replaced facilities upon OWNER's acceptance of deeds conveying new right of way for the relocated facilities acquired by STATE in accordance with the provisions of Section V of this agreement.

UTILITY AGREEMENT NO. 1839.3

II. LIABILITY FOR WORK

The existing facilities described in Section I. above will be relocated at 100.00% STATE expense and 0.00% OWNER expense, pursuant Section 703 of the Streets and Highways Code, in accordance with the following proration:

OWNER's Design Cost Estimate:	\$ 124,091
OWNER's Field Inspection & Construction Support Cost Estimate:.....	\$ 92,114
Total Estimated STATE Liability for Design and Construction, (100%).....	\$216,205

In the event that contaminated or hazardous materials are encountered during the relocation work, the STATE will be solely responsible for the cost and schedule impacts associated with legally mandated remediation requirements. However, OWNER shall be responsible for any and all hazardous materials encountered outside of the STATE's project limits attributable to OWNER. The clause does not create duties and obligations with respect to non-parties, including non-party government agencies, over and above duties and obligations created under Federal, State and local laws.

III. PERFORMANCE OF WORK

OWNER agrees to perform the herein-described design review, right of way review, and construction inspection work with its own forces or to cause the herein described work to be performed by the OWNER's consultant employed by written contract on a continuing basis to perform work of this type, and to provide and furnish all necessary materials required to prosecute said design work to completion.

Subsequent relocation construction work will be performed by STATE's highway contractor. OWNER shall have access to all phases of the relocation work to be performed by STATE's contractor for the purpose of inspection to ensure that the work is in accordance with the specifications contained in the Highway Contract: however, all questions regarding the work being performed will be directed to the STATE's Resident Engineer for their evaluation and final disposition.

Pursuant to Public Works Case No. 2001-059 determination by the California Department of Industrial Relations dated October 25, 2002, work performed by OWNER's contractor is a public work under the definition of Labor Code section 1720(a) and is therefore subject to prevailing wage requirements. OWNER shall verify compliance with this requirement in the administration of its contracts referenced above.

IV. PAYMENT FOR WORK

The STATE shall pay its share of the actual cost of the herein described design and construction inspection work within 45 days after receipt of OWNER's itemized bill in quintuplicate, signed by a responsible official of OWNER's organization and prepared on OWNER's letterhead, compiled on the basis of the actual cost and expense incurred and charged or allocated to said work in accordance with the uniform system of accounts prescribed for OWNER by the California Public Utilities Commission or Federal Communications Commission, whichever is applicable.

UTILITY AGREEMENT NO. 1839.3

It is understood and agreed that the STATE will not pay for any betterment or increase in capacity of OWNER's facilities in the new location.

Not more frequently than once a month, but at least quarterly, OWNER will prepare and submit progress bills for costs incurred not to exceed OWNER's recorded costs as of the billing date less estimated credits applicable to completed work. Payment of progress bills not to exceed the amount of this Agreement may be made under the terms of this Agreement. Payment of progress bills which exceed the amount of this Agreement may be made after receipt and approval by STATE of documentation supporting the cost increase and after an Amendment to this Agreement has been executed by parties to this Agreement.

The OWNER shall submit a final bill to the State within 360 days after the completion of the work described in Section I above. If the STATE has not received a final bill within 360 days after notification of completion of OWNER's work described in Section I of this Agreement, and STATE has delivered to OWNER fully executed Director's Deeds, Consents to Common Use or Joint Use Agreements as required for OWNER's facilities, STATE will provide written notification to OWNER of its intent to close its file within 30 days and OWNER hereby acknowledges, to the extent allowed by law, that all remaining costs will be deemed to have been abandoned.

The final billing shall be in the form of an itemized statement of the total costs charged to the project, less the credits provided for in this Agreement, and less any amounts covered by progress billings. However, the STATE shall not pay final bills which exceed the estimated cost of this Agreement without documentation of the reason for the increase of said cost from the OWNER. If the final bill exceeds the OWNER's estimated costs solely as the result of a revised Notice to Owner as provided for in Section I, a copy of said revised Notice to Owner shall suffice as documentation.

In any event if the final bill exceeds 125% of the estimated cost of this Agreement, an Amended Agreement shall be executed by the parties to this Agreement prior to the payment of the OWNER'S final bill. Any and all increases in costs that are the direct result of deviations from the work described in Section I of this Agreement shall have the prior concurrence of STATE.

Detailed records from which the billing is compiled shall be retained by the OWNER for a period of three years from the date of the final bill and will be available for audit by State and/or Federal auditors. OWNER, in conjunction with the STATE, agrees to comply with audit principles and standards as set forth in 48 CFR, Chapter 1, Part 31, et. Seq., 23 CFR Chapter 1, Part 645 and/or 18 CFR Parts 101, 201, et al. If a subsequent STATE and/or Federal audit determines payments to be unallowable, OWNER agrees to reimburse STATE upon receipt of STATE billing.

V. GENERAL CONDITIONS

All costs accrued by OWNER as a result of STATE's request of September 30, 2010 to review, study and/or prepare plans and estimates for the work associated with this Agreement may be billed pursuant to the terms and conditions of this Agreement.

UTILITY AGREEMENT NO. 1839.3

STATE will acquire new rights of way in the name of either the STATE or OWNER in a form and with terms equivalent, as determined by OWNER, to the formal terms of OWNER's existing easement through negotiation or condemnation and when acquired in STATE's name, shall convey same to OWNER by Director's Easement Deed. STATE's liability for such rights of way will be at the proration shown for relocation work involved under this Agreement.

If STATE's project which precipitated this Agreement is canceled or modified so as to eliminate the necessity of work by OWNER, STATE will notify OWNER in writing and STATE reserves the right to terminate this Agreement by Amendment. The Amendment shall provide mutually acceptable terms and conditions for terminating the Agreement. If OWNER is informed by STATE of the cancellation or modification of STATE's project, and this Agreement is terminated, costs incurred by OWNER up to the time of said notification and/or termination shall be considered wasted work. STATE shall be responsible for compensating OWNER for wasted work. OWNER shall submit a written statement of actual wasted work costs to the STATE. A separate Utility Agreement obligating the STATE to compensate OWNER for wasted work shall be executed by both parties.

OWNER shall submit a Notice of Completion to the STATE within 30 days of the completion of the work described herein.

All obligations of STATE under the terms of this Agreement are subject to the passage of the annual Budget Act by the State Legislature and the allocation of these funds by the California Transportation Commission.

UTILITY AGREEMENT NO. 1839.3

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year above written.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: _____
MARK L. WEAVER Date
Deputy District Director, Right of Way

APPROVAL RECOMMENDED:

By: _____
MARK SHINDLER Date
District Office Chief

By: _____
JOHN O. CARLSTON Date
District Branch Chief

OWNER:
SONOMA COUNTY WATER AGENCY

REVIEWED AS TO FORM:

By: _____
County Counsel Date

REVIEWED AS TO SUBSTANCE:

By: _____
Chair of the Board Date

REVIEWED AS TO FUNDS:

By: _____
Division Manager Date
Administrative Services

ATTEST:

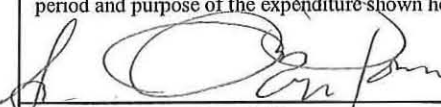
By: _____
Clerk of the Board of Directors Date

THIS AGREEMENT WILL NOT BE EXECUTED BY THE STATE OF CALIFORNIA – DEPARTMENT OF TRANSPORTATION UNTIL FUNDS ARE CERTIFIED.

UTILITY AGREEMENT (Continued)
RW 13-5 (Rev. 06/2010)

UTILITY AGREEMENT NO. 1839.3

THE ESTIMATED COST TO STATE FOR ITS SHARE OF THE ABOVE DESCRIBED WORK IS \$ _____

CERTIFICATION OF FUNDS				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure shown here.				
 HQ Accounting Office				Date 8/22/12
ITEM	CHAP	STAT	FY	AMOUNT
2660-302-0042-20-20	33	2011	11/12	\$216,205

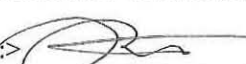
FUND TYPE	EA	AMOUNT
Design Funds		\$
Const. Funds		\$
RW Funds	3A2309	\$ 216,205


DO NOT WRITE BELOW - FOR ACCOUNTING PURPOSES ONLY

PLANNING AND MANAGEMENT COMPLETES EXCEPT SHADED COLUMNS

UTILITY COMPLETES:

T CO DE	DOCUMENT NUMBER	SUF FIX	DIST	UNIT	CHG DIST	EA	SUB JOB	SPECIAL DESIGNATION	FFY	FA	OBJ CODE	DOLLAR AMOUNT
211	04UA183930	00	04	0869	04	3A2309 (04-0000-0933-9)	9	91839x3	12	6	054N	\$216,205.00

EA FUNDING VERIFIED:	
Sign: > 	8/22/12
Print: > MONA POON	Date
R/W Planning & Management	

REVIEW/REQUEST FUNDING:	
Sign: > 	8/20/12
Print: > ELIZABETH ENGLE	Date
Utility Coordinator	

Distribution: 3 originals to R/W Program Accounting & Analysis
3 originals returned to R/W Planning & Management

Exhibit A
State and Sonoma County Water Agency (Water Agency)
Route 101/Airport Blvd Interchange Contract

Introduction

The Sonoma County Transportation Authority in partnership with Caltrans proposes to modify the Route 101/Airport Blvd Interchange in Sonoma County. The interchange is located from south of Fulton Road to north of Airport Blvd., and is commonly referred to as "The Airport Boulevard/Fulton Road Interchange Complex." The project will convert the two existing partial interchanges at Fulton Road and at Airport Blvd. into a single complete interchange by modifying the off-ramps and on-ramps at Airport Blvd., making it a complete interchange, and eliminating the off-ramps and on-ramps at Fulton Road. The project will also replace the existing two-lane Airport Boulevard Overcrossing at Route 101 with a new five-lane overcrossing bridge structure. In addition, four soundwalls will be constructed between the Shiloh Road and Windsor River Road Interchanges - one sound wall will be constructed on the west side of the highway and three sound walls will be constructed on the east side.

As part of this work, a portion of the Sonoma County Water Agency's (Water Agency) sanitary sewer system will be relocated. The existing sanitary sewer line is parallel to the existing northbound on ramp from Airport Boulevard and will be relocated along the proposed northbound on ramp from Airport Boulevard. In addition, an existing sanitary sewer manhole, located outside current right of way, and found to be in conflict with the proposed right of way, will be relocated outside the State right of way. This manhole (System unit 2M, as shown on the plans) is located on the west side of Route 101 near the exit for the southbound off ramp to Airport Boulevard. The manhole relocation will be accomplished by relocating a segment of existing sewer line to extend the line so that the manhole can be relocated and then tie the line back into existing.

Water Agency will provide Caltrans a full-time construction inspector to be involved in all aspects of the relocation of the Water Agency sanitary sewer system. The Water Agency construction inspector will report directly to the Caltrans Resident Engineer. Construction is estimated to commence in September 2012.

The purpose of the proposed agreement between Caltrans and Water Agency is to address provisions for monitoring construction activities during the relocation of Water Agency's sanitary sewer system. The intent is to have Water Agency participate in those construction and commissioning activities directly related to its facility being relocated under the State roadway contract in order to ensure that Federal and State regulatory requirements and Water Agency operational and maintenance needs are being met. This exhibit will focus on the following four areas.

A. Water Agency Construction Inspector:

1. Water Agency will provide a full time Construction Inspector whose duties and responsibilities shall include but not be limited to the following:
 - Act as a liaison between Caltrans, Water Agency and other agencies
 - Participate in sanitary sewer system relocation submittal, RFI and schedule reviews
 - Perform field inspections to monitor sanitary sewer system contractor's compliance with contract documents
 - Prepare daily inspection reports documenting field activities and recommend acceptance of work performed to the Caltrans Resident Engineer
 - Monitor record drawings
 - Perform inspections at sanitary sewer system fabrication plant(s)
 - Attend project meetings
 - Coordinate and monitor materials testing related to the sanitary sewer system
 - Coordinate and monitor sanitary sewer system alignment staking and as-built survey work
 - Participate in final inspections and punch list preparation
 - Coordinate all related sanitary sewer system service shutdowns, draining and tie-ins
 - Coordinate and witness sanitary sewer system pressure testing mandrel testing, video inspection and other testing and cleaning activities
 - Coordinate and monitor all sanitary sewer system testing, start-up and commissioning activities
 - Plans and estimate review
 - Participate in safety reviews and attend tailgate safety meetings
 - Participate in contract change order (CCO) reviews and negotiations
 - Review and recommend progress payments and extra work bill processing
 - Assist Caltrans Resident Engineer in claims resolution
 - Other general construction office administration tasks
 - Other work as requested by Caltrans Resident Engineer
2. The Water Agency Construction Inspector shall be equipped with the following:
 - A vehicle suitable for field inspection
 - Computer access as necessary
 - Cellular phone
 - Other necessary equipment and personal protective safety gear
3. Inspector qualifications, experience and selection
 - The Water Agency Construction Inspector shall have at least 10 years of experience as a resident engineer and/or construction inspector on sanitary sewer system projects
 - Water Agency shall be solely responsible for candidate selection and approval

B. Water Agency Sanitary Sewer System Quality Control and Assurance Support:

1. Under the general direction of Caltrans Resident Engineer, Water Agency Construction Inspector will be responsible for coordinating and monitoring quality control and assurance activities by various specialty firms. This work includes select field, laboratory, and source testing. The testing will be performed as per procedures and test methods specified in the specification. This work will be by qualified testing laboratories and agencies working under the direction of Caltrans. Caltrans will also provide licensed surveyors to document and confirm planned, revised and actual pipeline location and alignment.

C. Caltrans agrees to the following:

1. Reimburse Water Agency for all agreed and preapproved costs incurred in association with Construction Inspection and other required quality assurance services, including but not limited to testing inspection services, provided for monitoring contract compliance during the relocation of the sanitary sewer system .
2. Provide Water Agency's Construction Inspector work space in the Caltrans field construction office. A desk and chair and access to standard office equipment, supplies and clerical assistance will also be provided.
3. Provide adequate on the job training to the Water Agency Construction Inspector in Caltrans construction administration and field safety procedures
4. Provide Water Agency Construction Inspector with complete access to all sanitary sewer system relocation related files and documents at all times

D. Conflict Resolution Process

The Caltrans Resident Engineer is the State representative on the construction project and is the sole person responsible for official communication with the contractor. The Water Agency Construction Inspector will not direct the Contractor's workforce; any instructions to the contractor regarding performance of the work will come through the Caltrans Resident Engineer.

Relocation of the Water Agency sanitary sewer system will follow the approved plans and specifications. To the extent possible any disagreements will be resolved at the field level. In the event that Water Agency and Caltrans Resident Engineers are unable to resolve an issue related to the sanitary sewer system relocation work, a conflict resolution process will be in place that includes elevating disputed items to a three person first line level management committee comprising one representative each from Water Agency, Sonoma County Transportation Authority (SCTA) and Caltrans management.

Any disputes pertaining solely to satisfying public health and safety regulatory requirements and meeting Water Agency standards shall be referred to Water Agency's Chief Engineer for resolution and shall not be subject to the aforementioned disputes process.



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 6
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Commissioners

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Community Development Commission

Staff Name and Phone Number:

Supervisory District(s):

Mark Krug, 565-7509

All

Title: Biennial Homeless Count

Recommended Actions:

Authorize the Executive Director of the Sonoma County Community Development Commission to execute a Professional Services Agreement with Applied Survey Research to conduct the biennial homeless count for 2013 from November 1, 2012 through May 31, 2013, for an amount not to exceed \$80,000, and to execute subsequent Agreements in substantially the same form for the 2015 and 2017 homeless counts, for an amount of up to \$88,000 for each agreement.

Executive Summary:

The programs authorized under the McKinney-Vento Homeless Assistance Act administered by the U.S. Department of Housing and Urban Development (HUD) are the major sources of federal funding for addressing the needs of the homeless. A number of local nonprofit agencies and the Sonoma County Community Development Commission/Housing Authority (CDC) receive over \$2.5 million in competitive McKinney-Vento funding each year under the auspices of the local Continuum of Care (CoC) Planning Group and Steering Committee to provide transitional and permanent housing, and supportive services, for homeless residents of the County.

Beginning in 2005, HUD requires each local CoC to conduct biennial point-in-time data collection on the number of homeless people living in their community in order to remain eligible for McKinney-Vento funding. By federal rule, these counts must take place within the last ten days of January in odd-numbered years.

HOMELESS COUNT HISTORY

The first two mandated biennial counts occurred in January 2005 and 2007. Analyses of the count results for these two years raised concerns about methodology and data quality. For the 2009 and 2011 counts, the CoC pursued a more dependable and accurate count methodology developed by social science research firms that included an enumeration of the total homeless population and a separate interview survey of a large sampling of homeless individuals to gather more detailed information. After completing a Request for Proposal process,

Applied Survey Research , based in Watsonville with offices also in San Jose and Pomona, was chosen to conduct both the 2009 and 2011 counts, for \$80,000 and \$78,000, respectively. Applied Survey Research is an acknowledged national leader in homeless research, community assessment and program evaluation, and their work is featured in HUD’s *2006 Guidelines to Counting Unsheltered Homeless People*.

SELECTION PROCESS

The CDC issued a new Request for Proposal in August 2012 with the same data collection and methodology requirements as the last two counts to make it possible to achieve important longitudinal data analysis. Five organizations previously identified as having interest or expertise in this area received the Request for Proposals, including the Information Integration Division of the Sonoma County Human Services Department, and it was posted on the General Services Purchasing Division’s Request for Proposals webpage as well as the CDC’s Homeless Count Wiki Space website and the expansive Continuum of Care Internet list serve.

Applied Survey Research was the sole respondent to the solicitation, and submitted a proposal to complete the 2013 count for an amount not to exceed \$80,000. The firm’s performance in 2009 and 2011 was exceptional and CDC staff recommends approval of an agreement engaging them for the 2013 biennial count. The term of the Agreement for this biennial count is November 1, 2012 to May 31, 2013. CDC staff further recommends the execution of new agreements in substantially the same form with Applied Survey Research to conduct two additional counts, in 2015 and 2017, if their performance continues to meet or exceed standards, and if sufficient funding is available. This would help to ensure consistent data collection and longitudinal analysis over the years. The price to be paid for these future counts would be based on the current year proposed amount, plus an additional cost factor of up to 10% if work conditions change leading to increased costs that can be reasonably substantiated by the contractor.

FUNDING

The adopted FY 2012-2013 CDC budget includes \$80,000 of Transit Occupancy Tax from the affordable housing sub-fund as the primary funding source for the 2013 biennial count. Additional funding in the amount of \$16,000 is projected based on a population-based *pro rata* request to the nine incorporated municipalities in Sonoma County to support costs of paying stipends to homeless individuals acting as “encampment guides” for the 2013 effort. The nine jurisdictions provided this same level of funding in both 2009 and 2011. CDC staff will seek funding for the 2015 and 2017 homeless counts from these and other sources.

Prior Commission Actions:

- 8/17/10: Commissioners authorized CDC Executive Director to sign agreement with Applied Survey Research to conduct 2011 homeless count in an amount not to exceed \$78,000.
- 6/17/08: Commissioners authorized CDC Executive Director to sign agreement with Applied Survey Research to conduct 2009 homeless count using in an amount not to exceed \$80,000.

Strategic Plan Alignment: Goal 1: Safe, Healthy, and Caring Community

Conducting the biennial homeless counts as required by HUD will keep McKinney-Vento funding flowing into Sonoma County, thus ensuring that “Community members are sheltered and are socially supported.”

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 80,000.00		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other (TOT)	\$ 80,000.00
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$ 80,000.00	Total Sources	\$ 80,000.00

Narrative Explanation of Fiscal Impacts (If Required):

The funding for the 2013 homeless count under this Agreement is included in the Consolidated Budget Adjustments item to be considered by the Board on 10/16/12 and will come from the affordable housing allocation of the Transit Occupancy Tax fund.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
None			

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

None

Related Items "On File" with the Clerk of the Board:

Professional Services Agreement with Applied Survey Research



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 7
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors of Sonoma County

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): General Services, Energy and Sustainability Division

Staff Name and Phone Number:

Sam Ruark, 565-2125

Supervisory District(s):

Countywide (1st, 2nd, 3rd, 4th, and 5th Districts)

Title: Service Agreement with The Engine is Red

Recommended Actions:

Authorize the Chair of the Board of Supervisors to execute a Professional Services Agreement with The Engine is Red for marketing, education and outreach services necessary for continued local promotion of the Energy Upgrade California™ initiative for three months ending December 31, 2012 at a not-to-exceed amount of \$100,000.

Executive Summary:

Energy Upgrade California™/ Energy Upgrade Sonoma were launched in March 2011 via a State Energy Program funding grant awarded to the Sonoma County Regional Climate Protection Authority and the County of Sonoma. This grant included the writing of a Marketing and Communications plan and the development of the Energy Upgrade Whole House program which encourages homeowners to achieve deep energy savings by making holistic improvements to their properties. That grant also funded a locally tailored outreach and education initiative. The contract for that scope of work ended March 31, 2012. To date, over 110 residential properties in Sonoma County have taken advantage of the Energy Upgrade California™ Whole House program and the majority of these properties have attained, on average, a 35 percent energy savings.

It is important that the momentum of Energy Upgrade California™ built over the past year be sustained. In addition there is a desire to expand the programs' participation to include the multi-family and commercial sectors. To facilitate expanded outreach of the program, P.G. & E. has provided funding and a contract amendment for \$162,000 to Sonoma County through the current Local Government Partnership - Sonoma County Energy Watch. The funds being provided by P.G. & E. for this agreement are from the public purpose program of the California Public Utilities Commission which promote and facilitate energy efficiency.

To date the Sonoma County Energy Watch program has effectively delivered many energy efficiency projects for local non-profits, public and private entities. The service agreement between the Sonoma County Energy

Watch program and P.G. & E. to continue and expand the Energy Upgrade California Program outreach effort will be for a period ending December 31, 2012. Through this funding the Sonoma County Energy Watch will coordinate with the Sonoma County Energy Independence Program to hire and manage a professional marketing firm to effectively reach and engage residential and commercial customers.

Request for Proposal Process

On July 30, 2012, after receiving notice of the Pacific Gas and Electric funding, the Energy and Sustainability Division released a Request for Proposals to marketing firms that could provide the necessary expertise to design and implement comprehensive and effective Energy Upgrade Marketing for Sonoma County. The Energy and Sustainability Division's Request for Proposals was sent to 15 vendors and posted to the Purchasing Division's internet site. Four vendors, The Engine is Red, Community Solutions Group, I.C.T. Marketing and The Boylan Point Agency, responded to the request for proposals. The evaluation process, conducted by three Energy and Sustainability Division staff members and one Regional Climate Protection Authority employee, included assessment of services and proposed rates. The evaluation resulted in the selection of The Engine is Red, their president is Chris Denny. All four of these firms are based in Sonoma County and qualified for local preference status.

Scope of Work

The service agreement has a not-to-exceed budget of \$100,000. The following is a summary of the scope of services to be performed by December 31, 2012:

1. Evaluate the existing Energy Upgrade California™ marketing plan and branding strategy that ceased on March 31, 2012. Determine which elements, advertisements, and events worked well and which ones did not to produce a more comprehensive and effective Marketing and Communication Plan
2. Build upon the existing stakeholder outreach structure and network
3. Create and increase demand for energy efficiency
4. Work with Sonoma County Energy Independence Program staff and Sostre Enterprises, Inc. to ensure that the one-stop-shop web portal online service delivery platform utilizes and expands the latest branding, marketing and social media tools.
5. Contribute to enhancements of the one-stop-shop web portal to expand service delivery from the residential Whole House Program to include a commercial and multi-family Whole Building Program.
6. Coordinate with Marketing Education and Outreach activities of P.G. & E.
7. Actively seek presentation opportunities at targeted industry and association meetings
8. Develop additional marketing, education and outreach materials in all formats
9. Use the media to promote Energy Upgrade California
10. Submit a formal written report to the County of Sonoma by January 15, 2013 documenting what went well, what needs improvement and what needs to be eliminated

The Complete Scope of work is attached to this Board item as is a list of deliverables and a budget for this contract.

Looking Forward

Additional state funding to continue marketing and outreach of Energy Upgrade California is anticipated in January 2013. If provided this funding will cover work efforts for the 2013 and 2014 calendar years. This additional funding may be awarded either through the Sonoma County Energy Watch Program or the Regional Climate Protection Authority. If this expanded funding opportunity becomes available an additional Request for Proposal will be released to select a firm for marketing, education, and outreach for 2013-2014. The California Public Utilities Commission has declared that it will support EUC marketing through 2022.

Prior Board Actions:

California Energy Commission Grant award – March 2011

Sonoma County Energy Independence Program semi-annual update – September 2011, March 2012
2010 – 2012 Pacific Gas and Electric Local Government Partnership Agreement– December 8, 2009.

Strategic Plan Alignment: Goal 2: Economic and Environmental Stewardship

This service agreement will enable the County through the Energy and Sustainability Division to utilize and leverage internal and external resources and partnerships to provide all sectors of the community with awareness and access to resources to reduce energy usage, reduce greenhouse gas emissions, support employment in the green construction industry and reduce energy costs.

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 100,000	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$ 100,000
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$ 100,000	Total Sources	\$ 100,000

Narrative Explanation of Fiscal Impacts (If Required):

Pacific Gas and Electric Company, under the auspices of the California Public Utilities Commission, is providing the Sonoma County Energy Watch program with \$162,000 to provide marketing, education and outreach on the statewide Energy Upgrade California program. Of the total funds, \$100,000 will be used to hire a professional marketing firm. The balance will be used to administer the contract, provide internal supplemental staff for education and outreach activities, and facilitate enhanced website development for effective messaging and program access.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Attachment A: Deliverables and Budget to implement the Scope of Work, Attachment B: Scope of Work

Related Items "On File" with the Clerk of the Board:

Copies of Professional Services Agreement with The Engine is Red

FORECASTED CAMPAIGN BUDGET	RELATED SCOPE OF WORK ITEM															Agency Hours Estimate	Media/Production Hard Costs Estimate	Total Cost Estimate	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15				
Campaign Creative + Messaging Development	•	•	•	•	•										•	•	47		\$6,800.00
Communication + Media Plan Creation	•	•	•	•	•										•	•	40		\$5,800.00
Core Curriculum Development		•	•	•	•	•				•							18		\$2,600.00
Video Lesson Concept + Story Boarding		•	•	•	•	•				•							15		\$2,200.00
Video Lesson Production		•	•	•	•	•				•									Pre-Paid by EUC
Physical Exhibit Materials Concept + Design		•	•	•	•	•				•							20		\$2,900.00
Physical Exhibit Materials Production		•	•	•	•	•				•								\$8,000.00	\$8,000.00
Display Media Buying + Scheduling		•	•	•	•	•				•	•						11		\$1,600.00
Digital Display Creative Production		•	•	•	•	•				•							19		\$2,800.00
Digital Creative Update		•	•	•	•	•				•							10		\$1,500.00
Search Media Buying + Set Up		•	•	•	•	•				•							4		\$640.00
Search Campaign Maintenance and Optimization		•	•	•	•	•				•							5		\$750.00
Social Media Buying + Scheduling		•	•	•	•	•				•							4		\$640.00
Social Creative Production		•	•	•	•	•				•							10		\$1,400.00
Social Creative Update		•	•	•	•	•				•							6		\$900.00
Search Campaign Media		•	•	•	•	•				•								\$3,000.00	\$3,000.00
Social Campaign Media		•	•	•	•	•				•								\$1,800.00	\$1,800.00
Display Campaign Media		•	•	•	•	•				•								\$8,000.00	\$8,000.00
Event Scheduling + Coordination		•	•	•	•		•	•	•	•							20		\$2,950.00
Exhibit Staffing		•	•	•	•		•	•	•	•							86		\$6,500.00

Online Community Development	•	•	•	•	•										13		\$1,950.00
Online Community Management	•	•	•	•	•										8		\$1,200.00
Contest Concept + Design	•	•	•	•	•										17		2,400.00
Contest Maintenance	•	•	•	•	•										8		\$1,200.00
Continued PR Support	•	•	•	•		•	•	•		•					29		\$4,200.00
Continued Presentation Support	•	•	•	•		•	•	•		•					22		\$3,200.00
Contractor Direct Mail Program Concept + Design	•	•	•	•	•										35		\$5,100.00
Contractor Direct Mail Program Coordination	•	•	•	•	•										12		\$1,700.00
Contractor Direct Mail Program	•	•	•	•	•											\$4,200.00	\$4,200.00
Contractor Event Staffing Coordination	•	•	•	•		•	•	•	•						10		\$1,400.00
Contractor Fleet Creative Design	•	•	•	•	•										11		\$1,600.00
Contractor Fleet Production + Distribution	•	•	•	•	•											\$2,600.00	\$2,600.00
Partner Campaign Presentation	•	•	•	•	•	•	•	•							6		\$900.00
Partner Campaign Review 1	•	•	•	•	•	•	•	•							3		\$375.00
Partner Campaign Review 2	•	•	•	•	•	•	•	•							3		\$375.00
Partner Campaign Review 3	•	•	•	•	•	•	•	•							3		\$375.00
Learning Center Concept + Design	•	•	•	•	•								•	•	21		\$3,100.00
Learning Center Production	•	•	•	•	•								•	•			Sostre Enterprises, Inc.
User Experience Analysis + Design	•	•	•	•	•								•	•	19		\$2,750.00
User Experience Enhancement Production	•	•	•	•	•								•	•			Sostre Enterprises, Inc.
TOTAL															686	\$27,600.00	\$99,405.00

FORECASTED CAMPAIGN BUDGET	Task Overview	Agency Hours Estimate	Media/Production Hard Costs Estimate	Total Cost Estimate
Campaign Creative + Messaging Development	Develop over arching campaign concept including messaging, design, art direction, calls to action, and elements	47		\$6,800.00
Communication + Media Plan Creation	Solidify Communication plan with detailed media plan including budgets, calendars, placements, due dates, and more	40		\$5,800.00
Core Curriculum Development	Create, draft, and design the core educational lesson planning and curriculum that will become the central focus of the digital, exhibit, and video learning series	18		\$2,600.00
Video Lesson Concept + Story Boarding	Conceptualize, draft content for, and storyboard the concept and content for the new video lessons to be created by existing EUC partner	15		\$2,200.00
Video Lesson Production	The filming, animating, production, and editing of video lessons			Pre-Paid by EUC
Physical Exhibit Materials Concept + Design	Conceptualize, draft content for, and design the new booth style exhibit tools for up coming event based marketing	20		\$2,900.00
Physical Exhibit Materials Production	Production and manufacturing of the physical exhibit		\$8,000.00	\$8,000.00
Display Media Buying + Scheduling	Evaluation, selection, negotiation, scheduling, purchase, and placement of all display advertising efforts	11		\$1,600.00
Digital Display Creative Production	Design and layout of all display advertising creative and files	19		\$2,800.00
Digital Creative Update	Updating of the content and design of the display advertising campaign creative and files	10		\$1,500.00
Search Media Buying + Set Up	Purchasing, scheduling, ad creation, and set up of search campaign efforts	4		\$640.00
Search Campaign Maintenance and Optimization	Monitoring, optimizing, and reporting of search campaign ads and placements	5		\$750.00
Social Media Buying + Scheduling	Evaluation, selection, negotiation, scheduling, purchase, and placement of all social advertising efforts	4		\$640.00
Social Creative Production	Design and layout of all social advertising creative and files	10		\$1,400.00
Social Creative Update	Updating of the content and design of the social advertising campaign creative and files	6		\$900.00
Search Campaign Media	The media costs to support the Search Campaign		\$3,000.00	\$3,000.00
Social Campaign Media	The media costs to support the Social Campaign		\$1,800.00	\$1,800.00
Display Campaign Media	The media costs to support the Display Campaign		\$8,000.00	\$8,000.00
Event Scheduling + Coordination	Work with various organizations and events, including home improvement stores to coordinate and schedule an EUC presence at the respective events	20		\$2,950.00
Exhibit Staffing	Staffing support of scheduled events from agency	86		\$6,500.00

Online Community Development	Conceptualize, draft content for, and design updated and new online social community for user and partner engagement	13		\$1,950.00
Online Community Management	Updating and maintain the social environments	8		\$1,200.00
Contest Concept + Design	Construct and design a contest to drive user engagement	17		2,400.00
Contest Maintenance	Maintain and processing the applications and rules of the contest	8		\$1,200.00
Continued PR Support	Engaging the media and local organizations to find ways to spread the message of the EUC program via press and non traditional channels	29		\$4,200.00
Continued Presentation Support	Identify, schedule, support and perform speaking engagement opportunities on behalf of the EUC	22		\$3,200.00
Contractor Direct Mail Program Concept + Design	Conceptualize, draft content for, and design a broad reaching, partner integrated direct mail campaign	35		\$5,100.00
Contractor Direct Mail Program Coordination	Work with partners and contractors to create participation and engagement including assembling and collecting of content and mailing lists	12		\$1,700.00
Contractor Direct Mail Program	The printing and postage of the DM campaign		\$4,200.00	\$4,200.00
Contractor Event Staffing Coordination	Coordinate with partners and contractors to help support the event and exhibit staffing efforts	10		\$1,400.00
Contractor Fleet Creative Design	Create a fleet identification program for contractors and partners	11		\$1,600.00
Contractor Fleet Production + Distribution	Printing and production of fleet id materials		\$2,600.00	\$2,600.00
Partner Campaign Presentation	Create an presentation and host meetings to garner partner and contractor integration and support	6		\$900.00
Partner Campaign Review 1	Update partners and contractors on campaign	3		\$375.00
Partner Campaign Review 2	Update partners and contractors on campaign	3		\$375.00
Partner Campaign Review 3	Update partners and contractors on campaign	3		\$375.00
Learning Center Concept + Design	Conceptualize, draft content for, and design a new online learning center for the existing website	21		\$3,100.00
Learning Center Production	The coding and production of the new learning center			Sostre Enterprises, Inc.
User Experience Analysis + Design	Review, analyze, and update the design and content of the existing website	19		\$2,750.00
User Experience Enhancement Production	The coding and production of the updated user experience			Sostre Enterprises, Inc.
TOTAL		686	\$27,600.00	\$99,405.00

Attachment B

SCOPE OF WORK

To be complete by December 31, 2012

1. Refine existing Energy Upgrade California™ marketing plan and branding to produce a comprehensive Marketing and Communication Plan.
2. Consult on local marketing strategies
3. Build a stakeholder outreach network
4. Effectively create high demand for energy efficiency in the residential and commercial markets.
5. Coordinate with and leverage resources of Sonoma County Energy Independence Program (SCEIP) to provide a cohesive approach to marketing Energy Upgrade Sonoma, such as:
 - a. Utilize existing marketing materials for residential Energy Upgrade California™ program
 - b. Continue current partnerships with local agencies and organizations to promote Energy Upgrade California™ through classes, events, and presentations
 - c. Leverage \$20,000 for Energy Upgrade California™ education and outreach through California Energy Commission (American Recovery and Reinvestment Act) grant funds
 - d. Leverage \$20,000 internal operating budget for education and outreach
 - e. Work with SCEIP staff to ensure that one-stop-shop web portal online service delivery platform employs the latest branding, marketing and social media strategies
 - f. Ensure that current Sonoma County Energy Watch (SCEW) and SCEIP staff are proficient in Energy Upgrade California™ program knowledge
 - g. Ensure the implementation of an Energy Upgrade California™ call center database (to be managed by County Staff) to track inquiries and responses to marketing strategies
6. Coordinate with Marketing Education and Outreach activities of Pacific Gas & Electric Company (PG&E); work with PG&E to identify candidates for direct marketing strategies and tracking of program participants.
7. Arrange and staff tabling opportunities for a myriad of local events, such as the Harvest Fair, Home Shows, targeted industry events, and assorted residential-oriented events such as the Santa Rosa Farmer's Market and targeted high-use residential workshops.
8. Actively seek presentation opportunities at targeted industry / association meetings such as the Wine Road and other wine grape growers' associations, California Association of Realtors, neighborhood associations and employee groups at individual businesses.
9. Actively seek partnerships that drive Energy Upgrade Sonoma participation, such as with the Realtors Association and various contractor associations.

10. Develop additional marketing, education and outreach (MEO) materials (print, radio, digital) and collateral for use in commercial and multi-family programs and energy analysis rebate programs
11. Develop relationships with media who will promote Energy Upgrade Sonoma through articles and printed press releases.
12. Contribute to enhancements of one-stop-shop web portal, as described above, to expand service delivery from the residential Whole House Program to include a commercial and multi-family Whole Building Program. Enhancements to the web portal will include a database for running SCEIP's contractor Tool Lending Library.
13. Continue the integration of SCEW in the one-stop-shop web portal and other outreach opportunities.
14. Attend a kick off meeting on September 20, 2012 to discuss the implementation of this contract.
15. Submit a formal written report to the County of Sonoma on the implementation of this Scope of Work by January 15, 2013. Include information on which marketing elements were effective at building market demand during the contract period.



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 8
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors of Sonoma County

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Department of Health Services

Staff Name and Phone Number:

Supervisory District(s):

Rita Scardaci, 565-4700

Countywide

Title: First 5 Sonoma County Agreements with CIMH and SCOE

Recommended Actions:

Authorize the Director of Health Services to execute an agreement with California Institute for Mental Health to provide technical assistance, monitoring fidelity, and evaluation of First 5 Sonoma County's Positive Parenting Program for the period November 1, 2012 to June 30, 2015, in an amount not to exceed \$35,700.

Authorize the Director of Health Services to enter into a Memorandum of Understanding with Sonoma County Office of Education to deliver Positive Parenting Program training and parenting materials for the period October 1, 2012 to June 30, 2014, receiving revenue in the amount of \$51,707.

Executive Summary:

The First 5 Commission (Commission) of Sonoma County is an agency of the County with independent authority over its strategic plan and local special revenue fund. As required by ordinance, the Commission follows established County administrative procedures for processing its contracts through its administrative agent, the Department of Health Services (DHS). DHS requests Board authority to execute an agreement with California Institute for Mental Health (CIMH) and to enter into a Memorandum of Understanding with Sonoma County Office of Education. The actions requested in this agenda item are consistent with the goals and objectives approved in the First 5 Sonoma County Strategic Plan 2011-2015.

The Positive Parenting Program, commonly referred to as Triple P, is an evidence-based practice proven to significantly reduce child abuse, out-of-home placements, and childhood injuries due to maltreatment. Since 2010, First 5 Sonoma County has contracted with the California Institute for Mental Health (CIMH) to gather data twice a year on the families served by Triple P practitioners trained by First 5 in order to determine if the program is being delivered effectively. This data shows that families are making significant positive changes, thereby improving the lives of their children.

CIMH also supports implementation of Triple P for other county First 5s and mental health departments. As a result of data collection from multiple counties, CIMH has the ability to compare Triple P efforts and outcomes in Sonoma County with efforts and outcomes in other counties across the state, including Los Angeles County. CIMH long-term data collection, analysis, and statewide comparison demonstrate that First 5's investment in

Triple P is leading to the expected program outcomes when delivered effectively and in compliance with the Triple P evidence-based model. Continued funding of the CIMH agreement will result in the availability of valuable information through participation in this statewide evaluation of Triple P.

Sonoma County Office of Education (SCOE) received a grant from California Mental Health Services Authority (CalMHSA) to fund activities to promote mental health for school-aged children. SCOE identified Triple P as a valuable program to implement in local elementary schools. Under this Memorandum of Understanding, First 5 will provide Triple P training and certification in Triple P Level 3 to personnel identified by SCOE and ongoing implementation support, following accreditation of trainees. First 5 will also provide Triple P parent education materials necessary to deliver Triple P services in compliance with the evidence-based model such as Tip Sheets, Booklets, DVDs, and other materials, in English and Spanish. Financial Activity Reports to SCOE will be provided twice annually. The Memorandum of Understanding with SCOE ensures that appropriate staff from SCOE will participate in all countywide Triple P provider activities. These activities include coordinator activities related to evaluation and ensuring adherence to the established Triple P model, monthly implementation support calls for administrators, periodic support activities for providers trained in Triple P Level 3, training for required program monitoring activities, and reporting of data relating to children under six years of age from families receiving Triple P services.

Prior Board Actions:

On April 13, 2010 the Board authorized the Director of Health Services to execute an agreement with CIMH to provide services related to the Positive Parenting Program.

Strategic Plan Alignment: Goal 1: Safe, Healthy, and Caring Community

The Positive Parenting Program is effective in supporting the overall health and healthy development of children. Triple P is also consistent with Goal 3, investing in the future, as it represents First 5 Sonoma County’s strategic investment in prevention-focused early intervention to improve early childhood mental health.

The Program is also consistent with the goals and objectives approved in the First 5 Sonoma County Strategic Plan 2011-2020. First 5’s Triple P efforts, including training, evaluation, and monitoring to ensure adherence to the Program model support Goal 2 and Priority Outcome 2A to “increase support for parents to strengthen their parenting capacity.”

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 11,900	County General Fund	\$ 0
Add Appropriations Req'd.	\$ 39,301	State/Federal	\$ 11,900
	\$	Fees/Other	\$ 39,301
	\$	Use of Fund Balance	\$ 0
	\$	Contingencies	\$ 0
	\$		\$
Total Expenditure	\$ 51,201	Total Sources	\$ 51,201

Narrative Explanation of Fiscal Impacts (If Required):

The FY 12-13 budget includes \$11,900 for the California Institute for Mental Health contract. A total of \$23,800 will be included in future fiscal year budget requests. The total contract maximum for the 32 month CIMH agreement (November 1, 2012 through June 30, 2015) is \$35,700. The source of funds for the CIMH contract is local First 5 Sonoma County.

Total funding for the 21 month SCOE MOU (October 1, 2012 through June 30, 2014) is \$51,707. DHS will use the second or third quarterly consolidated budget process to appropriate FY 12-13 funding in the amount of \$39,301. The remaining \$12,406 will be included in future fiscal year budget requests.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
None			

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:**Related Items “On File” with the Clerk of the Board:**

California Institute for Mental Health Agreement; First 5/SCOE Memorandum of Understanding



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 9
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisorial District(s):

Board of Supervisors – (707) 565-2241

Title: Minutes

Recommended Actions:

Approval of Minutes – (1) Approve the Minutes of the Meeting of September 18, 2012 for the following: Agricultural Preservation and Open Space District, Community Development Commission, Northern Sonoma County Air Pollution Control District; Russian River County Sanitation District, Sonoma County Water Agency, and Board of Supervisors; and (2) Approve the Minutes of the Meeting of September 18, 2012 for the Sonoma Valley County Sanitation District.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment: Not Applicable

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Minutes September 18, 2012

Related Items "On File" with the Clerk of the Board:

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

SEPTEMBER 18, 2012

8:30 A.M.

Valerie Brown	First District	Veronica A. Ferguson	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
Mike McGuire	Fourth District		
Efren Carrillo	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, and as the governing board of all special districts having business on the agenda to be heard this date.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at <http://www.sonoma-county.org/board/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241, as soon as possible to ensure arrangements for accommodation.

Public Transit Access to the County Administration Center:

Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62

Santa Rosa CityBus: Rt. 14

Golden Gate Transit: Rt. 80

For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>.

APPROVAL OF THE CONSENT CALENDAR

The Consent Calendar includes routine financial and administrative actions, are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

PUBLIC COMMENT

Any member of the audience desiring to address the Board on a matter on the agenda: Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. Closed session items may be added prior to the Board adjourning to closed session. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair.

8:32 A.M. CALL TO ORDER

Supervisors Present: Brown, Rabbitt, Zane, McGuire, and Carrillo.

(All Supervisors Were Present)

Present: Veronica A. Ferguson, County Administrator, and Bruce Goldstein, County Counsel

Chairwoman Zane presiding

8:32 A.M. Chairwoman Zane called the meeting to order.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)

Chairwoman Zane announced that Regular Item #27 would be continued to September 25, 2012.

II. BOARD MEMBER ANNOUNCEMENTS

Supervisor McGuire provided the Board with a Dry Creek Biological Opinion update and expressed his appreciation for the Sonoma County Water Agency's work on the project; and announced the grand opening of the new Arts show at Sonoma County Airport.

Supervisor Rabbitt asked the Board to adjourn in memory of Mary Elizabeth Seratt.

Supervisor Carrillo announced he traveled to the cities of St. Petersburg and Moscow in Russia for the 200th Anniversary of the founding of Fort Ross. He clarified that the trip to Russia was not paid by the County or with the use of public funds. The trip was paid by members.

Chairwoman Zane thanked Sonoma County employees who participated in the United Way Day of Caring; and announced she attended the California Mental Health and Substance Abuse Policy Forum; and thanked Mike Kennedy and Rita Scardaci from the Department of Health Services for their participation. She reported that she celebrated the 50th Anniversary of the City of Rohnert Park with Supervisor Rabbitt, and shared the transformation of the General Services Department Purchasing Division for having been awarded with the Distinguished Achievement of Excellence in Procurement Award for 2012 from the National Purchasing Institute.

III. CONSENT CALENDAR (Items 1 through 24)

Speaker: Pete Lescure

PRESENTATIONS/GOLD RESOLUTIONS (Item 1 through 10)

PRESENTATIONS AT BOARD MEETING

III. CONSENT CALENDAR (Items 1 through 24)

1. Adopt a Gold Resolution proclaiming the week of September 15 - 22, 2012, as Creek Week in Sonoma County. (Fourth District / Sonoma County Water Agency)

Board Action: Approved as Recommended
UNANIMOUS VOTE

Approved by Resolution No. 12-0435

2. Adopt a Gold Resolution declaring September 22, 2012 as Russian River Clean-Up Day (25th Anniversary Year). (Fourth and Fifth Districts)

Board Action: Approved as Recommended
UNANIMOUS VOTE

Approved by Resolution No. 12-0436

3. Adopt a Gold Resolution recognizing September 17, 2012 as the 50th Anniversary of the Sonoma County Law Enforcement Association. (Third District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

Approved by Resolution No. 12-0437

4. Adopt a Gold Resolution recognizing the Sonoma County Chapter of the National Latino Police Officers' Association on twenty years of outstanding community engagement in the County of Sonoma. (Fifth District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

Approved by Resolution No. 12-0438

5. Adopt a Gold Resolution recognizing and celebrating La Tortilla Factory and the Tamayo family for 35 years of successful, sustainable and health-minded business operations in Sonoma County. (Fourth District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

Approved by Resolution No. 12-0439

CONSENT CALENDAR (Continued)

6. Adopt a Gold Resolution recognizing John Lowry for his 28 years of providing affordable housing in Sonoma County with Burbank Housing on the occasion of his retirement. (Fifth District / Community Development Commission)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0440

PRESENTATIONS AT DIFFERENT DATE

7. Adopt a Gold Resolution proclaiming September 22 - 28, 2012, as "Falls Prevention Awareness Week" in Sonoma County. (Human Services)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0441

8. Adopt a Gold Resolution recognizing September 21, 2012 as Prisoner of War/Missing in Action Day in Sonoma County. (Third District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0442

9. Adopt a Gold Resolution proclaiming October 13 - 22, 2012, as ARTrails Sonoma County OPEN STUDIOS season. (Fourth District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0443

10. Adopt three Gold Resolutions congratulating Russian organizations (The Kunstkamera, The Duma, The City of Totma) on the occasion of the Bicentennial of Fort Ross Settlement. (Fifth District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0444, 12-0445, 12-0446

SONOMA COUNTY WATER AGENCY

(Directors: Brown, Rabbitt, Zane, McGuire, Carrillo)

11. Transfer of Recycled Water Pipeline to Forestville - 1) Authorize the Chair of the Board to waive all past fees owed to the Sonoma County Water Agency by the Forestville Water District and Graton Community Services District for use of Ross Station Road Pipeline. (2) Adopt a Resolution declaring pipeline surplus and authorizing the General Manager to file a notice of exemption in accordance with the California Environmental Quality Act (4/5 vote required). (2) Authorize Chair to execute an agreement with Forestville Water District to

CONSENT CALENDAR (Continued)

Item #11 (Continued)

transfer ownership of the Ross Station Road Pipeline to Forestville Water District and terminate the current delivery agreement. No termination date. (\$0). (Fifth District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0447

BOARD OF SUPERVISORS

12. Adopt a Resolution approving Board of Supervisors exercising original jurisdiction over the Watmaugh Bridge Project Environmental Impact Report. (First District)

Speakers:

Nancy Simpson

Gail Johnson

Ken Niles

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0448

BOARD OF SUPERVISORS

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

COMMUNITY DEVELOPMENT COMMISSION

NORTHERN SONOMA COUNTY AIR POLLUTION CONTROL DISTRICT

SONOMA COUNTY WATER AGENCY

(Directors/Commissioners: Brown, Rabbitt, Zane, McGuire, Carrillo)

13. Adopt a Concurrent Resolution amending the Western Council of Engineers (WCE) Memorandum of Understanding to establish the new classification and salary for Professional Geologist, the Engineers and Scientists of California (ESC) Memorandum of Understanding to abolish the existing classification of Geologist, and Salary Resolution No. 95-0926 to reflect the re-titling of the classification of Program Planning Analyst to Program Planning and Evaluation Analyst, effective September 18, 2012; and adopt a Resolution amending the Department Allocation List for Transportation and Public Works to reflect the addition of 1.0 Full-Time Equivalent Professional Geologist and the deletion of 1.0 Full-Time Equivalent Geologist, effective September 18, 2012.

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0449, 12-0450

CONSENT CALENDAR (Continued)

BOARD OF SUPERVISORS

AND

RUSSIAN RIVER COUNTY SANITATION DISTRICT

SONOMA COUNTY WATER AGENCY

(Directors: Brown, Rabbitt, Zane, McGuire, Carrillo)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Brown, Zane, Sanders)

14. Fiscal Year 2012-13 Tax Rates - (1) Adopt a Concurrent Resolution of the Board of Supervisors of the County of Sonoma, the Board of Directors of the Sonoma County Water Agency, and the Board of Directors of the Russian River County Sanitation District setting the Fiscal Year 2012-13 tax rates for all debt service funds within their jurisdictions. (2) Adopt a Resolution of the Board of Supervisors of the County of Sonoma, setting the Fiscal Year 2012-13 unitary, operating non-unitary, and railroad unitary tax rate for voter approved indebtedness. (3) Adopt a Resolution of the Board of Directors of the Sonoma Valley County Sanitation District setting the Fiscal Year 2012-13 tax rates for all debt service funds within its jurisdiction.

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0451, 12-0452

Sonoma Valley County Sanitation District

AYES: Brown, Zane

ABSENT: Sanders

Approved by Resolution No. 12-0453

ECONOMIC DEVELOPMENT BOARD

15. Authorize the Chair of the Board to execute agreements between the County of Sonoma and five entities for visitor center services from October 1, 2012 through June 30, 2013, including Robert Bugatto Enterprises (Sonoma Coast Visitors Center) - \$56,325; Sonoma Valley Visitors Bureau - \$70,462; Santa Rosa Chamber of Commerce - \$23,250; Russian River Chamber of Commerce - \$57,946; and Redwood Coast Chamber of Commerce - \$5,063.

Board Action: Approved as Recommended

UNANIMOUS VOTE

GENERAL SERVICES

16. Authorize the Purchasing Agent to issue a Blanket Purchase Order (BPO) with "Freon Free" effective October 1, 2012, for services to be provided for one year, not to exceed, \$85,000, with the option to negotiate and extend for two additional one-year periods.

Board Action: Approved as Recommended

UNANIMOUS VOTE

CONSENT CALENDAR (Continued)

HEALTH SERVICES

17. Authorize the Director of Health Services to accept a grant award from First 5 California to implement the Child Signature Program for the period July 1, 2012 to June 30, 2015 in the amount of \$313,315; and Authorize the Director of Health Services to execute a contract with Community Child Care Council to implement the Child Signature Program for the period October 1, 2012 through September 30, 2015 in an amount not to exceed \$358,625, financed with Child Signature Program Grant of \$313,315 and Local First 5 funds of \$45,310; and Authorize the Director of Health Services to execute a contract with Community Action Partnership to administer the Comprehensive Perinatal Services Program at Women, Infants and Children County service delivery sites for the period September 15, 2012 to September 14, 2014 in an amount not to exceed \$99,624, financed with Local First 5 revenue.

Board Action: Approved as Recommended
UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

18. Adopt an Ordinance amending Ordinance No. 4023, as amended, of the Board of Supervisors, for the Fitch Mountain Water District to implement rate increases in Fiscal Year 2012-13 and Fiscal Year 2013-14 approved by the Board of Supervisors on August 9, 2011 that are needed to fund the additional expenses of the District and water system for provision of water service. (Second Reading - Ready for Adoption)

Board Action: Approved as Recommended
UNANIMOUS VOTE

Approved by Ordinance No. 6007

19. Authorize the Chair of the Board to approve an amendment to extend the term of agreement between Sonoma County and the Hanna Boys Center on Arnold Drive for design services of a roundabout at Agua Caliente Road to October 31, 2013.

Board Action: Approved as Recommended
UNANIMOUS VOTE

20. Adopt a Resolution authorizing the granting of a 1-year loan in the amount of \$15,000 to the Bodega Water Company from the Special Projects-Small Water Systems Loan Assistance fund; and Adopt a Resolution authorizing a budgetary adjustment to the Special Projects-Small Water Systems Loan Assistance Fund to appropriate \$15,000.

Board Action: Approved as Recommended
UNANIMOUS VOTE

Approved by Resolution No. 12-0454, 12-0455

21. Adopt a Resolution (1) granting certain property rights to the Graton Community Services District for the operation of their sewer treatment plant facilities, (2) authorizing the Chair of the Board to execute a Grant Deed and an Easement Deed to effect these transfers for APN 130-080-069, 130-080-070, and 084-130-010, and (3) authorizing the Director of Transportation and Public Works to execute such additional grant deeds, easements, and/or

CONSENT CALENDAR (Continued)

Item #21 Continued

other instruments and documents and take actions reasonably necessary to transfer any additional property rights necessary to accomplish the purposes of this transfer. (Fifth District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 12-0456

APPOINTMENTS/REAPPOINTMENTS

(Items 22 through 24)

22. Reappoint Jim Redding to the Advisory Council to Area Agency on Aging for a period of two years, beginning September 29, 2012 and ending on September 28, 2014. (Third District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

23. Reappoint Judy Rice to the Commission on Human Rights beginning September 29, 2012 through September 29, 2014. (Fifth District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

24. Reappoint June Michaels to the AB939 Local Task Force beginning September 22, 2012 through September 22, 2015. (Fifth District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

IV. REGULAR CALENDAR (Items 25 through 30)

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Brown, Rabbitt, Zane, McGuire, Carrillo)

25. Accept project funding recommendations for inclusion into the District's 2011-12 Competitive Matching Grant Program.

10:01 A.M.

Present: Sara Press, Agricultural Preservation and Open Space District, and Misty Arias, Agricultural Preservation and Open Space District

10:03 A.M. Chairwoman Zane left the meeting

10:06 A.M. Chairwoman Zane rejoined the meeting

Speakers:

Joanne Parker, Sonoma-Marín Area Rail Transit
Stephanie Felch
Vesa Copoestakes
Max Broome, President, Forestville Planning Association

Board Action: Approved as Recommended
UNANIMOUS VOTE

10:35 A.M. The Board recessed

10:47 A.M. The Board reconvened

COUNTY ADMINISTRATOR / AUDITOR-CONTROLLER-TREASURER TAX
COLLECTOR / INFORMATION SYSTEMS / GENERAL SERVICES

26. Enterprise Financial System (EFS) Project Update - (1) Accept staff recommendation to proceed with project by negotiating a contract for purchase and implementation of a new Enterprise Financial System with Ciber, Incorporated (2) Direct staff to include necessary position allocation and budgetary adjustment actions in the first quarter consolidated budget adjustments.

10:47 A.M.

Present: Veronica A. Ferguson, County Administrator; Chris Thomas, Deputy County Administrator; David Sundstrom, Auditor-Controller-Treasurer-Tax Collector; and John Hartwig, Information Systems Director

Speakers: Bob Williamson

Board Action: Approved as Recommended
UNANIMOUS VOTE

REGULAR CALENDAR (Continued)

FIRE AND EMERGENCY SERVICES

27. Accept the Report on "Standards of Coverage for Emergency Response."

Item # 27 was continued to September 25, 2012.

COUNTY ADMINISTRATOR

28. Approve the Board of Supervisors responses to 2011-2012 Grand Jury Report.

11:32 A.M.

Present: Veronica Ferguson, County Administrator, and Don Schwartz, County Administrator Analyst

Speakers:

Ken Churchill
Bob Williamson

Board Action: Approved as Recommended
UNANIMOUS VOTE

HEALTH SERVICES / COUNTY ADMINISTRATOR

29. Accept report on Sonoma County Strategic Plan Project #28: Enhancing Community Engagement, and provide direction to the Department and the County Administrator to work with County Department Heads and return to the Board with an Implementation Plan.

11:53 A.M.

Present: Peter Rumble, Health Services Division Director of Health Policy Planning and Evaluation, and Jennifer Murray, Deputy County Administrator

11:54 A.M. Supervisor Carrillo left the meeting
11:56 A.M. Supervisor Carrillo rejoined the meeting

Speaker: Marla Stuart, Human Services Department

Board Action: Approved as Recommended
UNANIMOUS VOTE

REGULAR CALENDAR (Continued)

COUNTY ADMINISTRATOR

30. November 2012 Statewide Propositions - Adopt the following positions for the November 6, 2012 statewide ballot: Support: Proposition 30 - The Schools and Local Public safety Act of 2012, Proposition 31 - The Government performance and Accountability Act, and Proposition 39 - The California Clean Energy Jobs Act; Oppose: None; No position (neutral): Propositions 32-38, 40.

12:11 P.M.

Present: Jim Leddy, Community and Governmental Affairs Manager

Board Action: Approved as Recommended
UNANIMOUS VOTE

12:19 P.M. The Board recessed to closed session

V. CLOSED SESSION CALENDAR (Items 31 through 38)

31. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Initiation of Litigation (Govt. Code Section 54956.9 (c)).
Direction was given to Counsel and staff.

32. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Name of Case: Russian Riverkeeper et al. v. County of Sonoma et al., Sonoma County Superior Court, SCV 248899 (Govt. Code Section 54956.9 (a)).
Withdrawn.

33. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Name of Case: Tamara Johnston v. County of Sonoma et al. United States District Court CV 10-03592 (Govt. Code Section 54956.9 (a)).
Direction was given to Counsel and staff.

34. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Name of Case: Jessica Greenlief v. Michael Lennox, County of Sonoma, Leilani Ankai, Kevin Morris, et al. Sonoma County Superior Court 248315 (Govt. Code Section 54956.9 (a)).
Withdrawn.

35. The Board of Supervisors, acting as the Governing Board for the Successor Agency to the Sonoma County Community Development Redevelopment Agency will consider the following in closed session: Conference with Legal Counsel - Initiation of Litigation - relating to California Department of Finance objections to obligations listed on Successor Agency's Recognized Obligation Payment Schedules (Govt. Code Section 54956.9 (c)).
Board Action: Approve the initiation of litigation against the State Department of Finance by Redevelopment Successor Agency.
UNANIMOUS VOTE

36. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation - Title: Director of Transportation and Public Works (Govt. Code Section 54957).
Direction was given to staff.

37. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation - Title: Public Defender (Govt. Code Section 54957).
Continued to September 25, 2012.

38. The Board of Supervisors, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, and the Board of Directors of the Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiator, Agency Negotiator: Wendy Macy/Carol Allen/William Kay, Burke & Associates and Carol Stevens, Burke & Associates. Employee organization: All. Unrepresented employees: All, including retired employees (Govt. Code Section 54957.6 (b)).
Direction was given to labor negotiators.

VI. REGULAR AFTERNOON CALENDAR (Items 39 through 42)

2:12 P.M. - RECONVENE FROM CLOSED SESSION

39. 2:12 P.M. Report on Closed Session.

See items 31 through 38.

40. 2:15 P.M. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA
(Comments are restricted to matters within the Board jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Please be brief and limit your comments to three minutes. Any additional public comments will be heard at the conclusion of the meeting.)

2:15 P.M. Public Comment opened

Earl Gwynne
Lynn Stiles
John Stiles
Ashton Brown
Mariah Clinton
Diane Shepard
RJ Kamprath
Peter Tscherneff
Colleen Fernald

2:35 P.M. Public Comment closed

41. 2:35 P.M. Permit and Resource Management Department: Review and possible action on the following:

- a) Acts and Determinations of Planning Commission/Board of Zoning Adjustments
- b) Acts and Determinations of Project Review and Advisory Committee
- c) Acts and Determinations of Design Review Committee
- d) Administrative Determinations of the Director of Permit and Resource Management

No Acts or Determinations were reviewed or acted upon.

COUNTY ADMINISTRATOR

42. 2:35 P.M. - Adopt a Policy for the Use and Promotion of Local Contractors and Local Workforce on Construction Projects.

Present: Veronica A. Ferguson, County Administrator; Christine Williams, County Administrator's Office; Jose Obregon, Director of General Services; Cory O'Donnell, County Counsel; Wayne Hovey, Acting County Architect.

3:32 P.M. Supervisor Brown left the Chambers

3:34 P.M. Supervisor Brown returned to the Chambers

REGULAR AFTERNOON CALENDAR (Continued)

Item #42 (Continued)

4:01 P.M. Public Comment opened

Jeff Luchetti
Marv Soiland
Monica Soiland
Greg Brockbank
Nicole Goehring
Guenter Meiburg
Josh McGarva
Kevin Dayton
Ed Nessinger
Phil Wyatt
Tom Mattis
Marie Gil
Cass Bly
Mike Dufford
Chad (no last name)
Beth Morelli
Mark Morelli
Carl Sanchez
Marty Bennett
John Mc Garva
David Browning
Michael Hughes
Richard Markuson
Randy Bryson
Rick Baker
John Galeotti
John Rector
Robert Fedrick
Chad Fedrick
Keith Woods
Ken Kreisler
George Steppfensen
Bill Scott
Doug Hilberman
Glenda Krischner
Sean Beehler
Timothy Hannan
Clay Green
John De Groot
Eli Jacobs
Jewel Soiland
Chris Snyder
Lisa Maldonado

REGULAR AFTERNOON CALENDAR (Continued)

Item #42 (Continued)

Jack Buckhorn
David George
Bob Williamson
Delia McGarva
Robert Lux
Trevin Pullan
Bruce Noel
Ralph Miranda
Laura Gonzalez

5:54 P.M. Public Comment closed

Board Action: Deny the recommended policy and direct staff to meet with representatives from labor and construction to determine if substantial compromise can be reached in the areas of a \$25 million dollar project threshold, apprenticeship requirements, definition of core employee, no increase in project cost, the return of payment of pension contributions for non-vested employees at the termination of a project, options to address double payment for health care, and a definition of local; and return to the Board within two months with a draft Project Labor Agreement for the Airport expansion project.

UNANIMOUS VOTE

7:01 P.M. The Board adjourned in the memory of Mary Elizabeth Seratt and Bill Hill. The Board adjourned the meeting to September 25, 2012 at 8:30 A.M.

Respectfully submitted,

Michelle Arellano, Chief Deputy Clerk of the Board



County of Sonoma
Agenda Item
Summary Report

Agenda Item Number: 10
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisorial District(s):

Mike McGuire

Fourth

Title: Appointment.

Recommended Actions:

Appoint Sam Salmon to the Commission on Human Rights for a two-year term effective October 2, 2012 through October 1, 2014. (Fourth District)

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment: Goal 4: Civic Services and Engagement

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items “On File” with the Clerk of the Board:



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 11
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Regional Parks

Staff Name and Phone Number:

Supervisory District(s):

Caryl Hart (707) 565-2041

County wide

Title: Progress report on recommendations of Regional Parks' management review

Recommended Actions:

1. Receive update on progress towards implementing recommendations from the 2010 Regional Parks Management Review.
2. Provide direction on Regional Parks' efforts to achieve greater financial sustainability.

Executive Summary:

The purpose of today's report is to update the Board on Regional Parks' achievements and its ongoing efforts to build an innovative, thriving and sustainable regional parks system. The Board regularly engages consultants to review the management of county departments. Regional Parks was the subject of review in late 2010. Under the direction of the County Administrators Office, PROS Consulting evaluated Regional Parks' structure and operations. At the time, the Department was experiencing a change in leadership and, like other agencies, facing ongoing budget issues. The review identified Regional Parks' successes and challenges and recommended it move forward by adopting a "sustainable management" philosophy. Under this approach, Regional Parks would become more financially responsible, achieve more efficient operations and create revenue opportunities through expanded partnerships. These actions were recommended to build a more entrepreneurial spirit within the Department and position it for long-term financial success. The Board received the findings of the management review in December 2010 and directed the Department to proceed with the sustainability model. Regional Parks has followed many of the consultant's recommendations and achieved many of the suggested goals. The Department's responses to the report's key recommendations are detailed below:

1. Operational efficiencies

- Restructured administrative and field staff: consolidated positions, eliminated duplication of tasks and created divisions more relevant to the sustainability model.
- Implemented an enhanced cost-accounting system to provide more detailed and accurate analysis of expenses and revenues. The Department is better positioned to determine level-of-service costs for operations and maintenance.
- Developed a new website with a more dynamic design and interactive content focused on the park-user experience. New content-management features will save hundreds of hours of staff time annually and allow Regional Parks deliver more timely information to residents and visitors. By participating in the trial stage of a countywide web update, Regional Parks achieved this new website at little cost to the Department.
- The installation of electronic pay stations at 13 parks. This technology will save hundreds of staff hours now spent on cash handling, improve the accounting of day-use parking revenues and will allow the public to use credit cards to pay for parking fees and park memberships.
- Transferred veterans building operations to local nonprofits and management to General Services.
- Over 1,000 volunteers contributed nearly 40,000 hours of their time, energy and expertise saving Regional Parks tens of thousands of dollars in staffing costs in FY 11-12. Volunteers constructed trails, maintained campgrounds, built fences, led hikes, cleaned parks, and performed other essential services.

2. Financial sustainability

- Developed a parks membership program, positioning it to become substantial revenue source. Regional Parks has nearly 15,000 members each paying annual dues of \$69, \$39 or \$23. Membership revenue in 2011-2012 totaled more than \$783,000, a 19-percent increase from 2010-2011. Memberships are now marketed throughout the year and sold at major local retailers such as REI and Oliver's Markets. A parks membership gift card campaign launched last winter has generated more than \$56,000.
- Increased the day-use parking fee, added tiered fees and expanded calendar for campground reservations.
- Created the Healdsburg Water Carnival, the Spring Lake Water Bark, the Park-N-Eat and other programs to generate revenue for the parks. The most recent Water Bark raised more than \$10,000 for Spring Lake within a two day period.

- Collaborated with the Regional Parks Foundation to increase fundraising and Foundation-sponsored events. The foundation gave nearly \$400,000 to Parks programs and capital improvement projects in 2011-2012, including \$200,000 for the Watson School renovation. The Foundation helped raise more than \$200,000 to keep Annadel State Park open, including \$40,000 from PastaPalooza. In addition, the Foundation helped secure a Bechtel Foundation grant of \$100,000 for Annadel and the Regional Parks.
- Partnered with the Lakeside Grill to expand and improve concession operations at Spring Lake Regional Park.
- Intensified social marketing outreach and earned media coverage, capitalizing on innovative programs in Regional Parks and community's support for public lands and outdoor recreation. Regional Parks now has an active dialog with more than 2,600 Facebook followers to promote park events and highlight unique visitor experiences.
- The management review recommends Regional Parks offset 75 percent of its costs with earned income and revenue other than the General Fund. Excluding enterprise funds, the Department has achieved this target in its 2012-2013 budget.

3. Expanded Partnerships

- Initiated partnership with Tourism Bureau to promote Regional Parks and outdoor recreation to domestic and international visitors.
- Partnered with the cycling and cross country running community on events that promote healthy living and revenue for parks, including challenge grants for Annadel State Park that generated over \$50,000.
- Partnered with California State Parks to manage Annadel State Park and created Parks Alliance for Sonoma County with local partners. Negotiated Annadel operating agreement that has State continuing to finance \$150,000 in operating costs.
- Collaborated with Sonoma County YMCA to offer low-cost fitness classes in parks.
- Partnered with Russian Riverkeeper on Great Russian River Race and the City of Healdsburg to create the Healdsburg Water Carnival.

Next steps

Regional Parks intends to continue building upon its successes streamlining operations to be more efficient, looking at new and innovative ways to generate revenues while providing new services, and developing partnerships that support the park system. The sustainability approach has generated additional partnerships, programs, and funding to help offset the recent significant decreases in general fund support of Regional Parks. The additional funds have been used to maintain basic park operations, maintenance and services but have not created the necessary revenues to address all the needs of the park system. These needs include funding for deferred maintenance, technological systems, systematic operations and strategic planning.

1. Deferred Maintenance

Regional Parks continues to face significant fiscal challenges with the deferred maintenance of buildings, paved bicycle pathways, parking lots, roadways and other critical infrastructure. The Department is updating this inventory and has identified over 300 projects estimated at \$17,000,000 and will return to the Board in early 2013 to present an overview and prioritized list of needs, and potential strategies for addressing those needs.

2. Technological Systems

Regional Parks has identified the need for a technology system that will provide comprehensive capacity to support departmental needs. This system would increase e-commerce, improve organizational efficiency and the department's ability to track and evaluate financial and statistical information to make more informed business decisions. This system would likely include campground reservations, membership sales and servicing, program/class registration, donation and donor tracking, integration with automated pay stations and capacity to manage new types of park passes and event registrations.

3. Systematic Approach to Operations

Regional Parks will continue its transition towards sustainability by utilization of best practices, efficient systems through business practices, policies and standards, and an organizational structure that aligns the correct staff and administrators to achieve the desired outcomes. Funding has been allocated for staff positions to increase marketing, communications and volunteer services. These resources will position Regional Parks to clearly communicate the value of our parklands, and inform the community of opportunities to support parks and become involved as volunteers. The Department is also working to fill the Park Planning Manager position to improve efficiencies and standards in the planning, construction and permitting processes to develop new parks and amenities as well as redeveloping existing assets. Regional Parks will also be surveying Park Members, campers and general park users this upcoming year to improve marketing efforts and gain more understanding of user experiences and opinions regarding recreation, parks and park amenities.

4. Strategic Planning

Regional Parks has identified the need to develop an integrated parks plan for Sonoma County (Sonoma County Integrated Parks Plan, or "SCIPP"), in order to create a long term vision for outdoor recreation in Sonoma County. The SCIPP will identify goals, objectives, and actions that integrate and leverage the outdoor recreation economy with Sonoma County's larger economic and resource initiatives. It will identify funding strategies for high-priority, high-impact projects that will create jobs, increase tax revenues, and provide business opportunities. Bringing together a vision for all parklands, open space fee lands and other critical recreation resources will guide Regional Parks' future efforts toward economic sustainability. This plan has the potential to not only provide for department fiscal

responsibility by prioritizing development projects, but to drive economic growth, enhance the mental and physical health of residents and visitors, and improve natural resource protection. Based on the anticipated scope of work, these planning efforts are estimated to cost approximately \$250,000 (see narrative of fiscal impacts).

Along with the comprehensive SCIPP, Regional Parks will continue to develop additional “value added” services and programs that attract residents and visitors. The Department has also identified a need to create a long-term plan for upgrading and marketing the Bodega Bay marinas, and business plans for Doran, Spring Lake, Ragle Ranch and Maxwell Farms Regional Parks, based on these parks location, amenities, size, and visitor utilization.

Prior Board Actions:

Aug. 24, 2010: Approved contract with PROS Consulting for Management Review of Regional Parks.

Dec. 7, 2010: Received report on the Management Review and directed staff to proceed with a “sustainability management” approach.

Strategic Plan Alignment: Goal 2: Economic and Environmental Stewardship

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$	Select an item.	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

With the Board's approval today, a Request for Proposals will be released in early 2013 for a consultant to begin work with our Director and staff on the development of the SCIPP. The necessary additional appropriations to embark on this effort will be requested in the first quarter consolidated budget adjustments.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

None.

Related Items “On File” with the Clerk of the Board:

PRO’s Consulting – Sonoma County Regional Parks Management Review and Services Assessment 2010.

County of Sonoma

Regional Parks Department



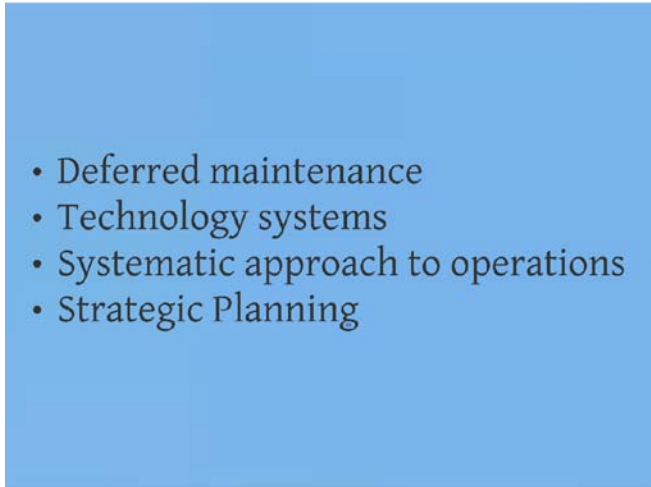
Management Review Progress Report

October 2, 2012













Regional Parks Department
Management Review Progress Report



Notes



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 12
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Sonoma County Board of Supervisors

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Human Services

Staff Name and Phone Number:

Supervisory District(s):

Diane Kaljian – 707-565-5950

All

Title: Mental Health Services Act Older Adults Collaborative Sub-Grants.

Recommended Actions:

Approve case management and counseling services for older adults agreements, and authorize the Interim Director of the Human Services Department to sign the following 7/1/2012 through 6/30/2013 contracts with the Older Adult Collaborative members:

Council on Aging	\$40,157
Petaluma People Services Center	\$32,045
Community & Family Service Agency	\$64,089
Jewish Family Children's Services	\$24,338

Executive Summary:

In 2009, the Sonoma County Human Services Department, Adult and Aging Division and four partner agencies; Council on Aging (COA), Jewish Family and Children's Services (JFCS), Petaluma People Services Center (PPSC), and Community & Family Service Agency came together as the *Older Adult Collaborative (OAC)*.

Adult and Aging Services was selected as the lead agency for the collaborative. The OAC submitted a successful proposal to Sonoma County Health Services Department Request for Proposals (RFP) to award Mental Health Services Act (MHSA) – Prevention and Early Intervention funding to provide services to reduce depression and suicide among older adults throughout Sonoma County. MHSA \$243,378 annual award has been in place since 2009 to finance direct services provided by the Collaborative partners under service agreements totaling \$160,629 and through a direct allocation to Human Services Adult & Aging division of \$82,749.

Adult and Aging (A&A) provides direct services and also has the responsibility to coordinate the Collaborative, compile data to comply with funding requirements, review invoices, and distribute funds to providers. Of the \$82,749 allocated A&A receives \$40,000 or 16% of the total annual allocation for administrative tasks.

This action is to renew the contracts already in place. This is the third year of the program, which is expected to

continue as long as MHSA funding is available. The Department is requesting renewal for these contracts.

The OAC meets regularly and agrees on the funding allocation amounts for each agency as well as determining the direction of the collaborative. The funding amounts are agreed upon based on the number of seniors served and services provided (see attachment).

The OAC will continue to implement a Prevention and Early Intervention model to reduce depression and suicide among older adults throughout Sonoma County. By combining the expertise of four community-based agencies and the Human Services Department, Adult and Aging Division, the Older Adult Collaborative (OAC) is meeting a mutual and long-standing commitment to serve all seniors in the county. In order to prevent suicide and depression in seniors, the OAC partners have implemented and will continue: (1) Healthy IDEAS (Identifying Depression, Empowering Activities for Seniors) evidence-based depression care management program; (2) strengthened inter-and intra-agency referrals within community-based organizations and the medical community; and (3) standardized data collection and outcome measures to monitor and improve service delivery to seniors with depression.

The collaborating agencies throughout the county will refer seniors participating in existing OAC partner programs such as Meals on Wheels, In-Home Supportive Service (IHSS), Adult Protective Services (APS), case management, and friendly visitors. Seniors will be screened for depression and receive education, in-home counseling, and depression care management services from the evidence-based Healthy IDEAS model. Outreach to linguistically isolated seniors, those of color, low-income, and the Lesbian Gay Bisexual Transgender Questioning (LGBTQ) community is a continuing focus of the collaborative. Breakdown of the agencies' funding is as follows:

Council on Aging	\$ 40,157
Petaluma People Services Center	\$ 32,045
Community and Family Service Agency	\$ 64,089
Jewish Family Children's Services	<u>\$ 24,338</u>
MHSA Contract Funding Sub-total	\$160,629
Adult and Aging Division (direct services)	\$ 42,749
Adult and Aging Division (Administrative Oversight)	<u>\$ 40,000</u>
MHSA Funding Total	\$243,378

Prior Board Actions:

August 16, 2011 Board Approved MHSA-OAC Subgrants
January 12, 2010 Mental Health Services Act (MHSA) Prevention and Early Intervention Program: Resolution No. 10-0046 and Resolution No. 10-0246

Strategic Plan Alignment: Goal 1: Safe, Healthy, and Caring Community

To detect and reduce the severity of depressive symptoms in older adults with chronic health conditions and functional limitations through existing community-based case management in order to increase quality of life.

Fiscal Summary - FY 12-13

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 243,378	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$ 243,378
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

Human Services Department (HSD) has an MOU with Health Services Department for \$243,378. HSD subcontracts with Older Adult Collaborative partner agencies for provision of service totaling \$160,629 and \$82,749 is allocated to Adult & Aging as a provider of direct services and for administrative oversight responsibilities . Funding is included in the FY 12-13 HSD budget.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Older Adult Collaborative Client Services Projections for 2012-13

Related Items "On File" with the Clerk of the Board:

Older Adults Collaborative Contracts, and (maybe - FYE 2011-2012 Annual Report of Services Provided)

**OAC MHSA
FY 2012-2013 PROJECTIONS**

	A&A	COA	JFCS	PPSC	WCCS	total
1 Number of Clients Offered Screening	1200	1200	50	135	80	2665
2 Number of Clients Screened	1000	900	45	125	60	2130
3 Number of Clients Screened Positive	200	200	30	20	25	475
4 Number of Clients Educated	1000	1200	35	125	60	2420
5 Number of Clients Referred for MH Services	125	100	20	15	15	275
6 Number of Clients Who Chose an Activity Goal (BA)	10	30	15	15	30	100
7 Number of Home Visits	35	80	60	45	60	280
8 Number of Phone Calls	60	120	110	70	100	460
9 Number of Community Resource Referrals (other than counseling)	15	30	110	70	50	275
10 Number of Clients Who Completed Post PHQ-9	8	20	10	10	5	53
11 Number of Improved PHQ-9	5	10	8	7	3	33
12 Number of Counseling Clients					20	20
13 Total Counseling Sessions					200	200
14 In-Home Counseling Sessions					160	160
15 Percentage Improved PHQ-9 Via Counseling					12	12



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 13
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: October 2, 2012

Vote Requirement: Majority

Department or Agency Name(s): Christina Rivera

Staff Name and Phone Number:

707-565-2431

Supervisory District(s):

All

Title: Library Joint Powers Agreement Review

Recommended Actions:

Appoint to the Library Joint Powers Agreement Review Advisory a primary and alternate members.

Executive Summary:

On March 27, 2012, after the Library's annual report presentation, the Board of Supervisors directed staff to, "go back and look at Library management structure, efficiencies, cost savings, opportunities to collaborate with partner cities, and review the Joint Powers Agreement and return to the Board with a status report and recommendations on areas of improvement."¹ The direction was reaffirmed during the County's FY 12-13 June Budget Hearings during the Library's requested budget review.

Subsequently, on August 9, 2012 the Sonoma County Mayors & Councilmember's Group (Group) concurred with the Board's direction and agreed to establish an 11-member Committee with appointments made by each of the nine city councils, one by Sonoma County Library Commission, and one by the Board of Supervisors. The Group's discussion suggested appointments could be from the elected official body or jurisdiction's executive management.

For reference the Board of Supervisors' liaison to the Library for calendar year 2012 is District 4 Supervisor Mike McGuire and the Library's only unincorporated area branches are located in the 5th supervisory district. Information is included as reference for Board discussion.

Page 1 of 2

¹ March 27, 2012 Board of Supervisors Approved Minutes - Item No. 20

The following are the cities' and Library Commission appointments:

Agency	Appointee Name	Title
City of Cloverdale	Bob Cox (Primary) <i>Joe Palla (Alternate)</i>	Mayor <i>Vice Mayor</i>
City of Cotati	John Dell'Osso	Councilmember
City of Headlandsburg	Marjie Pettus	City Manager
City of Petaluma	Teresa Barrett (Primary) <i>Scott Brodhun (Alternate)</i>	Councilmember <i>Assistant City Manager</i>
City of Rohnert Park	Amy Ahanotu	Councilmember
City of Santa Rosa	Jennifer Phillips	Assistant City Manager
City of Sebastopol	Sarah Glade Gurney	Councilmember
City of Sonoma	Linda Kelly (Primary) <i>Carol Giovanatto (Alternate)</i>	City Manager <i>Assistant City Manager</i>
Town of Windsor	David Kelley	Assistant Town Manager
Library Commission	Julia Freis	Commission Chair

To date County Administrator staff has established working relationships with some of the cities, and has identified California Library Systems organized under the Joint Power Agreement model. CAO anticipates county staff will be responsible for coordinating the Committee review efforts. Thus, up to 1/5 of an Analyst's time, County Counsel legal assistance, Brown-Act publications, and meeting costs may result in the county's in-kind contribution to the effort.

Though the Committee will shape and confirm its purpose, county staff is suggesting the objectives be to:

1. Complete a review of the Joint Powers Agreement language and structure
2. Develop recommendations to update the existing 1975 agreement to meet current Library Services needs
3. Secure City Councils, and Board of Supervisors approval to implement recommendations.

County staff will work towards completing the Committee's work by Summer of 2013. To that end, October 26, 2012 is the date county staff is tentatively recommending as the 1st public meeting of the committee, starting at 3 p.m. The location is yet to be determined, but appropriate public noticing will be completed.

Prior Board Actions:			
March 2011 - Board direction to review Library System information during Library Commission's Annual Report			
Strategic Plan Alignment:		Goal 4: Civic Services and Engagement	
The county's collaboration with cities and the Library Commission to review current structures will yield an opportunity to improve alignment between public service and community's needs.			
Fiscal Summary - FY 12-13			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	Select an item.	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$	General Fund	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (If Required):			
Approximately up to 20% of one (1) analyst's time may be dedicated to coordinate the Library Joint Powers Agreement Committee review effort. In addition, expenses for legal review, Brown-Act public notices, and meetings' supplies may be incurred by the County.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
None			
Attachments:			
None			
Related Items "On File" with the Clerk of the Board:			
None			