

**Sonoma County
Consolidated Oversight Board
Special Meeting
Agenda**

June 20, 2025
8:30 A.M. – 10:00 A.M.

This is a hybrid meeting. Members of the public may attend in person at the hearing room of the Sonoma County Community Development Commission located at 141 Stony Circle, Suite 210, Santa Rosa, CA 95401 or remotely.

To attend remotely, click on the link below:

<https://sonomacounty.zoom.us/j/83798944020?pwd=sLeWbxBGJxbdFRbR6Ss8G0usTsJ6ba.>

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Passcode: 751483

Join by Telephone: 1-669-444-9171 or 1-669-900-9128

Webinar ID: 837 9894 4020

1. Call to Order and Roll Call

2. Approval of January 24, 2025 Meeting Minutes

The Board will discuss and may take action to approve the meeting minutes of January 24, 2025 or may recommend changes to these minutes.

- Board Questions/Corrections
- Public Comment
- Board Discussion
- Motion
- Roll Call Vote

3. Consent Calendar

None

4. Successor Agency Business

A request by the Town of Windsor to dissolve their successor agency.

- Presentation by Town of Windsor
- Questions from the Board
- Public Comment
- Board Discussion
- Motion
- Roll Call Vote

5. Communications Related to Oversight Board Business

Announcements from board members and/or communications to or from staff.

6. Adjournment

Next Meeting: To Be Determined

PUBLIC COMMENT PRIOR TO THE BOARD MEETING: Public Comment may be submitted via email to Veronica.Ortiz-DeAnda@sonoma-county.org or mailed to 141 Stony Circle, Suite 210, Santa Rosa, CA 95401, Attention: V. Ortiz-De Anda or call 707-565-7520.

PUBLIC COMMENT DURING THE BOARD MEETING: Members of the public will be able to provide public comment at specific points throughout the meeting.

DISABLED ACCOMMODATION: If you have a disability that requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact Veronica Ortiz-De Anda at (707) 565-7520, veronica.ortiz-deanda@sonoma-county.org, Fax at (707) 565-7583, TDD at (707) 565-7555 or through the California Relay Service (by dialing 711) at least 2 days before the meeting.

Language Services are available upon request if made at least 48 hours in advance of the meeting to help ensure availability. For more information or to request services, please contact Veronica Ortiz-De Anda at (707) 565-7520.

SERVICIOS PARA LOS DISCAPACITADOS: Para obtener ayuda con la accesibilidad de esta junta, por favor, póngase en contacto con Veronica Ortiz-De Anda at (707) 565-7520, veronica.ortiz-deanda@sonoma-county.org, Fax al (707) 565-7583, TDD al (707) 565-7555 o a través del Servicio de Retransmisión de California (marcando al 711).

Servicios de idiomas se pueden proveer para esta junta. Para más información o para solicitar servicios de traducción llame al (707) 565-7520 y pregunte por Veronica Ortiz-De Anda por lo menos 2 días antes de la fecha de la junta.



Sonoma County Consolidated Oversight Board

DRAFT Meeting Minutes

January 24, 2025
8:30 A.M. – 10:00 A.M.

Hybrid Meeting

1. Call to Order

- At approximately 8:45 A.M. the meeting was called to order by Chair Bill Arnone
- Board Roll Call was taken:
 - Present: Grant Davis, Nance Jones, Valerie Schlafke, Chair Arnone
 - Absent: Amie Carter, Kate Jolley
 - Vacant: City Selection Committee Seat

2. Public Comment on Non-Agenda Matters

One member of the public spoke and informed the Board about water well contamination history of the Roseland area. The commenter asked how the former redevelopment funds are being used by the City of Santa Rosa to aid businesses within the Roseland community.

3. Approval of January 26, 2024 Meeting Minutes

Board member Davis moved to approve the meeting minutes, seconded by Board member Jones. There was no public comment.

Roll Call Vote:

Ayes: Davis, Jones, Schlafke, and Chair Arnone
Noes: none
Absent: Carter, Jolley
Abstain: none

The motion passed.

4. Consent Calendar

Board member Jones moved to approve the item under consent calendar from the City of Rohnert Park and Board member Davis seconded the motion. There was no public comment.

Roll Call Vote:

Ayes: Davis, Jones, Schlafke, and Chair Arnone
Noes: none
Absent: Carter, Jolley
Abstain: none

The motion passed.

5. Successor Agency Recognized Obligation Payment (ROPS) Business

Each city representative presented their respective ROPS report, including the administrative budget, and a representative from the County concluded the presentation. After the City of Cotati presented under Item 5.2, the Chair noticed that one of the required forms was missing. The Chair explained that the form is required in order for the Board to take action on the item. During the meeting, the form was retrieved by CDC staff and submitted to the Board.

Item 5.7 of the agenda, presented by the City of Santa Rosa staff, was heard in order and due to the nature of the item, a vote was taken by the Board prior to the other ROPS agenda items. The Board members asked clarifying questions to City staff and staff responded accordingly. There was one public comment on this item. The commenter expressed his appreciation to the Board for their questions and input.

Board member Jones moved to approved item 5.7, seconded by Board member Schlafke.

Roll Call Vote on Item 5.7:

Ayes: Jones, Schlafke, Davis, and Chair Arnone
Noes: none
Absent: Carter, Jolley
Abstain: none

The motion passed.

For the remaining items, there was a public comment on item 5.8, presented by the City of Sonoma. The commenter asked for the name of City staff who made the presentation. Additionally, there was a public comment on item 5.9, presented by the County of Sonoma. The commenter asked if the upcoming increases in staffing costs, which was discussed by the County representative during their presentation, are associated with potential contamination and cleanup efforts within the Roseland redevelopment area.

Board member Davis moved to approve the ROPs as submitted by the respective cities and the county, seconded by Board member Schlafke.

Roll Call Vote on Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.8, and 5.9:

Ayes: Jones, Schlafke, Davis, and Chair Arnone
Noes: none
Absent: Carter, Jolley
Abstain: none

The motion passed.

County counsel asked the Chair if there would be any changes to the signature certification included within the ROPS from each city, which is required for submission to the state Department of Finance (DOF) by each jurisdiction. The Chair explained that he has concerns with the certification as stated on each form, because he does not have personal knowledge that the amounts reported in each ROPS summary are true and accurate. He explained that the Board only needs to approve the ROPS for each jurisdiction and the signature certification is not required.

After conferring with County Counsel, the Chair asked for a second motion to approve the ROPS presented by each city and the county subject to consent by DOF to amend the summary form by striking out the certification language.

Moved by Board member Davis and seconded by Board member Jones.

Roll Call Vote on Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.8, and 5.9:

Ayes: Jones, Schlafke, Davis, and Chair Arnone
Noes: none
Absent: Carter, Jolley
Abstain: none

The motion passed.

6. Town of Windsor Dissolution

The account manager for the Town of Windsor made the presentation to request dissolution of their successor agency. The Chair posed a question to the presenter on whether the resolution had been reviewed by County Counsel. County Counsel stated that it appears to have all the legal requirements. The presenter stated that the resolution form was provided by County staff. There was no public comment.

The motion was inadvertently skipped.

Roll Call Vote:

Ayes: Jones, Schlafke, Davis, and Chair Arnone

Noes: None

Absent: Carter, Jolley

Abstain: None

The motion passed.

7. Communications Related to Oversight Board Business

The Chair asked County Counsel about alternate board members and County Counsel explained that alternates are not allowed and then recited the statute language that notes this guideline. The Board asked CDC staff about appointments for vacant seats. CDC informed the Board that the seat formerly held by Chris Rogers was in the process of being filled, and that Dr. Amie Carter was appointed for the County of Education seat. County Counsel recited the statute which specifies the entities responsible for appointing members of the Consolidated Oversight Board. The Chair also requested sufficient time to review the entire agenda packet prior to any future meetings.

There was one public comment on this item. The commenter requested that a public packet in hardcopy format be available at least 72 hours before the meeting date.

The meeting adjourned at approximately 9:55 A.M.



Town of Windsor

9291 Old Redwood Hwy
P.O. Box 100
Windsor, CA 95492

Mayor

Rosa Reynoza

Vice Mayor, District 4

Tanya Potter

Councilmember District 1

Mike Wall

Councilmember District 2

Sam Salmon

Councilmember District 3

JB Leep

Town Manager

Jon Davis

May 29, 2025

Subject: Town of Windsor Successor Agency Dissolution

Sonoma County Consolidated Oversight Board

Attn: Chairperson

141 Stony Circle, Suite 210

Santa Rosa, CA 95401

Dear Chairperson:

This letter is in response to the Department of Finance letter dated February 20, 2025 (attached) regarding the referenced subject matter.

Pursuant to HSC section 34187(e), notice is hereby provided that the Town of Windsor Successor Agency has disposed of all remaining assets, by transferring to the County-Auditor Controller.

The obligation has been fulfilled as of May 29, 2025, with the issuance of check number 102559.

If you have any other questions, please feel free to contact me. Thank you for your attention to this matter.


Ashley LaVelle

Accounting Manager

alavelle@townofwindsor.ca.gov

Attachment – Department of Finance Letter



Gavin Newsom ■ Governor

915 L Street ■ Sacramento CA ■ 95814-3706 ■ www.dof.ca.gov

Transmitted via e-mail

February 20, 2025

Jon Davis, Town Manager
Town of Windsor
P.O. Box 100
Windsor, CA 95492

Approval of Redevelopment Successor Agency Dissolution

The Town of Windsor Successor Agency (Agency) notified the California Department of Finance (Finance) of its January 24, 2025 Oversight Board (OB) resolution on January 30, 2025, requesting to dissolve the Agency. Pursuant to Health and Safety Code (HSC) section 34187 (d), Finance has completed its review of the OB action.

Based on our review and application of the law, OB Resolution 2025-10, approving the dissolution of the Agency, is approved. It is our understanding the Agency has met the conditions per HSC section 34187 (b) as follows:

- All enforceable obligations identified in the Recognized Obligation Payment Schedule have been retired or paid off.
- All real property has been disposed pursuant to HSC section 34181 or 34191.4.
- All outstanding litigation has been resolved.

Pursuant to HSC section 34187 (e), within 100 days upon receipt of this letter, the Agency shall dispose of any remaining assets as directed by the OB and proceeds from asset dispositions are to be transferred to the County-Auditor Controller. In addition, the Agency is to notify the OB of its compliance related to any remaining assets. Upon notification of the Agency's compliance, and within 14 days of verification, the OB shall submit to Finance a final resolution of the Agency's dissolution which shall be effective immediately.

Please direct inquiries to RedevelopmentAdministration@dof.ca.gov.

Sincerely,

Cheryl L. McCormick, CPA
Chief, Office of State Audits and Evaluations

cc: Ashley LaVelle, Accounting Manager, Town of Windsor
Lindsay VanMidde, Assistant Property Tax Manager, Sonoma County
Veronica Ortiz-De Anda, Countywide Oversight Board Representative

ERICK ROESER
AUDITOR-CONTROLLER
TREASURER-TAX COLLECTOR

585 FISCAL DRIVE, SUITE 100
SANTA ROSA, CA 95403
PHONE (707) 565-2631
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AMANDA RUCH, CPA
ASSISTANT AUDITOR-CONTROLLER
TREASURER-TAX COLLECTOR

BROOKE KOOP, CPA
ASSISTANT AUDITOR-CONTROLLER
TREASURER-TAX COLLECTOR

KATHLEEN PARNELL
ASSISTANT AUDITOR-CONTROLLER
TREASURER-TAX COLLECTOR

May 30th, 2025

Community Development Commission
Attn: Consolidated Oversight Board
141 Stony Circle, Suite 210
Santa Rosa, CA 95401

Dear Consolidated Oversight Board Members,

This letter is to inform you that the office of the County Auditor-Controller received a check from the Town of Windsor Successor Agency in the amount of \$193,212.35. Pursuant to Health and Safety Code section 34187(e), these funds represent the remaining assets in the Windsor Redevelopment Property Tax Trust Fund.

In addition, the County Auditor-Controller has distributed these funds to all affected taxing entities pursuant to Health and Safety Code 34183.

Please contact ACTTC-PropertyTax@sonoma-county.org should you have any questions.

Best regards,



Lindsay VanMidde
Property Tax Manager
County of Sonoma

OVERSIGHT BOARD RESOLUTION NO. 2025-_____

A FINAL RESOLUTION OF THE SONOMA COUNTY CONSOLIDATED OVERSIGHT BOARD APPROVING THE REQUEST TO DISSOLVE THE TOWN OF WINDSOR SUCCESSOR AGENCY PURSUANT TO HEALTH AND SAFETY CODE SECTION 34187(e)

WHEREAS, in 2012, the Redevelopment Agency of the Town of Windsor was dissolved, and the Town of Windsor ("Town") became its successor agency ("Successor Agency"); and

WHEREAS, in accordance with Health & Safety Code Section 34187(b), the Successor Agency shall submit to the oversight board a request, with a copy of the request to the county auditor - controller, to formally dissolve the successor agency within 30 days of meeting the following criteria: when all of its enforceable obligations have been retired or paid off, all real property has been disposed of, and all outstanding litigation has been resolved. The oversight board shall approve the request within 30 days, and shall submit the request to the Department of Finance (DOF); and

WHEREAS, by Resolution No. 2025-10, adopted on January 24, 2025, the Oversight Board approved the Successor Agency's request to dissolve and submitted the Resolution to the Department of Finance for approval; and

WHEREAS, by letter dated February 20, 2025, the Department of Finance approved Oversight Board Resolution No. 2025-10 approving dissolution of the Successor Agency; and

WHEREAS, in accordance with Section 34187(e), the Successor Agency has disposed of all remaining assets as directed by the Oversight Board and transferred all of its remaining assets in the amount of \$193,212.35 to the Auditor-Controller for distribution to the affected taxing entities pursuant to Section 34183; and

WHEREAS, on May 29, 2025, the Successor Agency notified the Oversight Board of its compliance with Section 34187(e); and

WHEREAS, on May 30, 2025, the County Auditor-Controller informed the Oversight Board that their office received the remaining assets from the Successor Agency and has distributed these funds to all affected taxing entities pursuant to HSC 34183; and

WHEREAS, the Oversight Board has verified all obligations of the Successor Agency have been retired or paid off, all outstanding litigation has been resolved, and all remaining assets have been disposed of, with the proceeds having been remitted to the County Auditor-Controller for distribution to the affected taxing entities, and desires to adopt this final resolution of dissolution for the Successor Agency, which shall be effective immediately.

NOW, THEREFORE, BE IT RESOLVED that the Consolidated Oversight Board hereby adopts this final resolution to dissolve the Town of Windsor Successor Agency pursuant to Health and Safety Code Section 34187(e).

BE IT FURTHER RESOLVED that the Clerk of the Oversight Board is directed to submit the final resolution to the Town of Windsor, the County Auditor-Controller, the State Controller's Office, and the Department of Finance by electronic means and in a manner of each entity's choosing.

PASSED, APPROVED AND ADOPTED this 20th day of June 2025 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Approved:

Bill Arnone, Chair