



Human Services Department Representative: Oscar Chavez, Tenant Representatives: Judith Morgan, *Vacant*
1st District: Betzy Chavez (Vice Chair) | **2nd District:** Jake Mackenzie | **3rd District:** Susan Hollingsworth Adams (Chair)
4th District: *Vacant* | **5th District:** Linda Garcia | Interim Executive Director: Dave Kiff

Sonoma County Community Development Committee Regular Meeting & Concurrent Public Hearing

DRAFT Meeting Minutes

Wednesday, May 18, 2022

10:00 a.m. - 12:00 p.m.

Meeting Recording: <https://www.youtube.com/watch?v=mBH2knEMg8k>

1. Call to Order and Roll Call

The meeting was called to order at 10:00 a.m. by Chair Susan Hollingsworth Adams; Community Development Commission (CDC) staff initiated the roll call.

Community Development Committee Members Present

Susan Hollingsworth Adams (3rd District)
Linda Garcia (5th District)
Judith Morgan (Tenant Representative)
Oscar Chavez (Human Services Department)

Community Development Committee Member Absent

Betzy Chavez (1st District)
Jake Mackenzie (2nd District)

Vacant Seats

4th District
Tenant Representative

CDC Staff Present

Dave Kiff, Interim Executive Director
Kathleen Kane, Interim Assistant Executive Director
Martha Cheever, Housing Authority Manager
Rhonda Coffman, Community Development Assistant Manager
Veronica Ortiz-De Anda, Community Development Associate
Matthew Burns, Administrative Aide
Susan Vahlstrom, Executive Secretary

2. Public Comments for Items Not on the Agenda

There were no public comments.

3. Approval of April 20, 2022, Meeting Minutes

There was no discussion or correction to the minutes. Committee Member Linda Garcia moved to approve the minutes; Committee Member Oscar Chavez seconded the motion.

Ayes

Susan Hollingsworth Adams (3rd District)
Linda Garcia (5th District)
Judith Morgan (Tenant Representative)
Oscar Chavez (Human Services Department)

Absent

Betzy Chavez (1st District)
Jake Mackenzie (2nd District)

Motion passed

4. Interim Director's Report

Dave Kiff gave a brief overview of the possible reorganization of the CDC's Ending Homelessness Division that will be on the June 24 Board of Supervisors Meeting agenda. He also reported they are awaiting reallocation of ERAP funds from other entities that may not have used them to address an approximate \$5 million shortfall in need in Sonoma County. Submitted applications are still being processed based on AMI.

5. Process for Making Recommendations Related to Federal ESG Funds

Rhonda Coffman, Community Development Assistant Manager, answered questions that came up through the last funding cycle about Emergency Solutions Grants and summarized the proposed process for review of federal ESG funds.

6. Select Ad Hoc Committee for Vacant Tenant Representative

Martha Cheever, Housing Authority Manager, reported that federal, state, and local ordinances require that 2 participants of the Housing Choice Voucher Program serve on the Housing Authorities' advisory board. With the resignation of Jessica Vega last December, a new tenant representative with lived experience must be recruited and selected. The Housing Authority sent out applications to all potentially eligible participants with a submission deadline of June 15, 2022. Staff is recommending the CD Committee appoint at least one Committee member to assist CDC staff with the interview process. They will return to the Committee with their nomination for approval prior to taking it to the Board of Supervisors for confirmation.

There were no public comments.

Committee Member Linda Garcia moved to appoint Chair Susan Hollingsworth Adams to this Ad Hoc Committee; Committee Member Oscar Chavez seconded the motion.

Ayes

Susan Hollingsworth Adams (3rd District)
Linda Garcia (5th District)
Judith Morgan (Tenant Representative)
Oscar Chavez (Human Services Department)

Absent

Betzy Chavez (1st District)
Jake Mackenzie (2nd District)

Motion passed

7. Award of Project-Based Vouchers to Downtown River Apartments

Martha Cheever, Housing Authority Manager, reported that Eden Housing has requested an additional 8 Project-Based Vouchers for their Downtown River Apartments in Petaluma.

Public comments:

Jeremy Hoffman, Associate Director of Real Estate Development at Eden

Committee Member Oscar Chavez moved to recommend approval to the Board of Commissioners to award 8 Project-Based Vouchers to Eden Housing; Chair Susan Hollingsworth Adams seconded the motion.

Ayes

Susan Hollingsworth Adams (3rd District)
Linda Garcia (5th District)
Judith Morgan (Tenant Representative)
Oscar Chavez (Human Services Department)

Absent

Betzy Chavez (1st District)
Jake Mackenzie (2nd District)

Motion passed

8. Items Board Members Would Like Placed on a Future Agenda

None

The meeting was adjourned at 11:10 a.m.