



Cities & Towns Advisory Committee
 Sonoma County Community Development Commission

DRAFT Meeting Minutes

Wednesday, April 19, 2023
 1440 Guerneville Road, Santa Rosa, CA 95403
 10:0 a.m. - 12:00 p.m.

1. Call to Order and Roll Call

The meeting was called to order at 10:00 a.m. by Chair Svanstrom;
 Community Development Commission (CDC) staff initiated the roll call:

Committee Members Present

- Kevin Thompson (Cloverdale)
- Noah Housh (Cotati)
- Stephen Sotomayor (Healdsburg)
- Jenna Garcia (Rohnert Park)
- Kari Svanstrom, Chair (Sebastopol)
- Patrick Streeter, Vice Chair (Windsor)

Committee Member Absent

- Laura Simpson (Sonoma)

CDC Staff Present

- Michelle Whitman, Executive Director
- Kathleen Kane, Interim Assistant Executive Director
- Rhonda Coffman, Community Development Manager
- Valerie Johnson, Community Development Associate
- Veronica Ortiz-De Anda, Community Development Associate
- Madison Murray, Senior Community Development Specialist
- Krista Fotou, Finance Specialist
- Matthew Burns, Administrative Aide
- Susan Vahlstrom, Executive Secretary

2. Public Comments for Items Not on the Agenda

None

3. Approval of March 15, 2023, Meeting Minutes

Stephen Sotomayor moved to approve the minutes as submitted; seconded by Jenna Garcia.

Public comments:

None

Ayes

Kevin Thompson
Stephen Sotomayor
Jenna Garcia
Kari Svanstrom

Abstain

Noah Housh
Patrick Streeter

Absent

Laura Simpson

Motion passed

4. Executive Director's Report

Michelle Whitman shared some of her prior experience before joining the Community Development Committee as Executive Director on April 18. She thanked Rhonda Coffman for her service as Interim Executive Director. She spoke briefly about the Bay Area Housing Finance Authority (BAHFA) and offered to provide a presentation at a future meeting.

Kathleen Kane shared the Infrastructure Budget for Tierra de Rosas, as well as funding sources for The Plaza. She answered all questions from Committee members.

Public comments:

None

5. PUBLIC HEARING Concurrent with the Community Development Committee: Fiscal Year 2023-24 Annual Action Plan

Valerie Johnson shared a presentation detailing the FY 2023-24 funding recommendations and the FY 2020-21 Action Plan Substantial Amendment. Rhonda Coffman provided additional information on the Contingency Projects Funding Plan. Since we missed the timeliness test again this year for CDBG funding, a Work-Out Plan will be submitted to HUD.

Public comments:

None

Noah Housh moved to approve the FY 2023-24 Annual Action Plan not including the funding for Cloverdale and Healdsburg and the 2020-21 Substantial Action Amendment; seconded by Jenna Garcia.

Ayes

Kevin Thompson
Noah Housh
Stephen Sotomayor
Jenna Garcia
Kari Svanstrom
Patrick Streeter

Absent

Laura Simpson

Motion passed

Kari Svanstrom moved to approve the funding recommendation for the City of Cloverdale; seconded by Noah Housh.

Recusal

Kevin Thompson

Ayes

Noah Housh
Stephen Sotomayor
Jenna Garcia
Kari Svanstrom
Patrick Streeter

Absent

Laura Simpson

Motion passed

Kari Svanstrom moved to approve the funding recommendation for the City of Healdsburg; seconded by Noah Housh.

Recusal

Stephen Sotomayor

Ayes

Kevin Thompson
Noah Housh
Jenna Garcia
Kari Svanstrom
Patrick Streeter

Absent

Laura Simpson

Motion passed

6. Items Board Members Would Like Placed on a Future Agenda

Jenna Garcia requested a discussion around how funds are used/prioritization of funding policies at the August or September meeting. Kari Svanstrom would like more information on BAHFA.

The meeting was adjourned at 11:04 a.m.

DRAFT