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Webinar ID: 983 1307 9336

Passcode: 052358

Instructions for the Public:

In accordance with AB 361, Governor Newsom's March 4, 2020 State of Emergency due to COVID-19 pandemic, Sonoma County Public Health Officer's Recommendation for Teleconference Meetings, and the Sonoma County Board of Supervisors Resolution 21-0399, the Commission on the Status of Women meetings will be held virtually.

Governor Newsom signed Assembly Bill 361 (AB 361) on September 16, 2021, which amends the Ralph M. Brown Act to provide additional provisions that allow meetings of legislative bodies to continue to be conducted via teleconference. This Resolution makes the findings to confirm the current conditions allow teleconference meetings pursuant to AB 361 for the Board of Supervisors and on behalf of all of the commissions and committees created by the Board of Supervisors pursuant to Government Code section 54952(b). This will allow members of the public to safely observe and participate in local government meetings during the continued pandemic.

The following are key provisions of the Executive Order with the substantive changes from the prior order identified in bold below:

- Allows public agencies to hold public meetings via teleconference and to make the meeting accessible electronically or telephonically to all members of the public seeking to attend and address the Board.
- The requirement that each teleconference location be publicly accessible is suspended.
- The requirement to post agendas at all teleconference locations and notice each location where the member is calling in from is suspended.
- The requirement that at least a quorum be present in the boundaries of the jurisdiction is suspended.
- Notice must still be given 72 hours in advance for regular meetings and 24 hours in advance for special meetings.
- Local Agencies may hold meetings via teleconferencing and allow the public to observe and address the meeting telephonically or otherwise electronically. (NOTE: the prior order required at least one physical location be open for the public to observe and address the meeting. A physical location for observing the meeting is no longer required.)
- If a meeting is held telephonically or otherwise electronically, agencies must implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodations from individuals with disabilities, consistent with the ADA. The procedure must be advertised each time notice of the meeting is given.
- Agencies are encouraged to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

Agendas and Materials:

Agendas and most supporting materials are available on the Commission's website at

<https://sonomacounty.ca.gov/Commission-on-Status-of-Women/Calendar/>

Due to legal, copyright, privacy or policy considerations, not all materials are posted online. **NOTE:** Due to the ongoing Covid-19 situation, materials that are not posted will be available directly from the Commission at sococsw@sonoma-county.org.

Disabled Accommodation:

If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Deputy Clerk at (707) 565-1851, as soon as possible to ensure arrangements for accommodation.

Approval of the Consent Calendar:

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Commission Members request specific items be discussed and/or removed from the Consent Calendar.

Public Comment:

Any member of the audience desiring to address the Commission on a matter on the agenda: Members of the public are invited to join this meeting in person or via Zoom teleconferencing. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Speakers will be limited to three minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Commission, under the Brown Act, Commission members may not deliberate or take action on items not on the agenda, and generally may only listen.

1. CALL TO ORDER, ROLL CALL

2. LAND ACKNOWLEDGEMENT

The Commission on the Status of Women of Sonoma County recognizes that we are on the ancestral lands of the Pomo, Wappo, and Coast Miwok, who are the original stewards of this land. We further acknowledge that the office of the Commission on the Status of Women resides on Southern Pomo land in Santa Rosa. We respect and honor the past, present, and future generations, and are grateful for the opportunity to give our respect to the first inhabitants.

3. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each Commission meeting, any member of the public may address the Commission concerning any item not on the Commission's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Chair or the Presiding Officer. The public will be given an opportunity to speak on each business item at the time it is called. The Commission may discuss and/or take action regarding any or all of the items listed below.

4. APPROVAL OF AUGUST 11, 2022 MEETING MINUTES

5. OFFICER REPORTS AND ADMINISTRATIVE UPDATES

Officers and Staff to discuss administrative-related matters including, but not limited to, field trip ideas and speaker coordination.

- a. Report on Women's Equality Day Proclamations from Sonoma County and cities of Windsor, Santa Rosa, Cloverdale and Sonoma
- b. Report on unveiling of Historical Marker in Sebastopol
- c. Report on Wednesday Night Market tabling

6. COMMISSIONER ANNOUNCEMENTS

Commissioners to provide any commission-related announcements, report on communications with supervisors, and also announce any tabling opportunities.

7. OPENINGS AND APPOINTMENTS

Chair will report out on current openings.

- a. We currently have openings in the 4th district.

8. BUSINESS ITEMS

- a. Discussion and possible vote on the workplan and budget for Women's Recovery Response ad hoc
- b. Discussion and possible vote on the workplan and budget for Sonoma County Spirit Award Project
- c. Discussion and possible vote on workplan and budget for Women & Girls Reproductive Health ad hoc

9. AD HOC COMMITTEE AND PROJECT COMMITTEE UPDATES

Commissioners to provide reports and/or updates from the work being done by their ad hoc committee(s) and/or project committee(s).

- a. Junior Commission on the Status of Women
- b. Sonoma County Spirit Award Project
- c. Women's Recovery Response

10. COMMUNITY ISSUES, LIAISONS, AND COORDINATORS

Commissioners to provide brief updates or ideas on the following:

- a. Association of California Commissions for Women (ACCW)
- b. Human Trafficking Task Force
- c. Legislative Advisory Group
- d. National Association of Commissions for Women (NACW)

e. YWCA

11.AGENDA ITEMS FOR October 13, 2022 COMMISSION MEETING

Proposal, discussion, and possible action items for next Commission meeting. (No action required by commissioners for this section)

12.ADJOURNMENT

DRAFT-MINUTES
COUNTY OF SONOMA
COMMISSION ON THE STATUS OF WOMEN

Thursday, August 11, 2022

5.00PM

Hybrid Meeting

Commissioners Present:

First District: Jan Blalock (Chair), Joanne M. Brown (OAL)*, Nancy Padian

Second District: Katie Gordon, Julie Shulman

Third District: Ofra Isler, Ana Diaz

Fourth District: Marta Cruz-Concepción, Gina Fortino Dickson

Fifth District: Jessica Wood (Vice Chair), Angie Dillon-Shore

Commissioners Absent: Third District: Caitlin Quinn, Amber Lucas (LOA);

Meeting held through publicly available link via Zoom Meeting, and in-person

1. CALL TO ORDER, ROLL CALL

Meeting called to order at approximately 5:03. Roll call was conducted by the Chair.

2. LAND ACKNOWLEDGEMENT

Vice Chair Wood read the land acknowledgement.

3. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

No members of the public addressed the commission.

4. APPROVAL OF July 14, 2022 MEETING MINUTES

Motion to approve the July 14, 2022 minutes.

Motion: Commissioner Brown

Ayes: 6

Noes: 0

Second: Commissioner Cruz-Concepción

Absent: 3

Abstained: 2

5. OATH OF OFFICE FOR NEW COMMISSIONERS

Chair Blalock administered the Oath of Office to Commissioner Nancy Padian, and Commissioner Angie Dillon-Shore.

6. STRATEGIC PLANNING (order is subject to change)

- a. **Welcome/Purpose of Meeting - Chair** Blalock reviewed the purpose of the meeting.
- b. **Slide show presentation**-Slide presentation by Vice Chair Wood, and Chair Blalock. They reviewed the history of the Commission, the Commission's numerous projects, public

outreach and events, , and the guests who have attended the meetings and presented to the Commission.

The Ad-Hocs for consideration were introduced as follows:

- **Women's Recovery Response**
 - **Spirit Award**
 - **Reproductive Health**
- c. **Ground Rules-** Chair Blalock reviewed the ground rules for the meeting
- d. **Ice Breakers-** Commissioners introduced themselves, shared what motivated them to want to join the Commission on the Status of Women and discussed the projects that they would like to focus on individually.

Junior Commission presentation-

Commissioner Isler presented the Junior Commission Project and the goals for this year for the Junior Commission. There are 22 Junior Commissioners. The Ad-Hocs they have identified are:

Empowered Women
Healthy Body and Mind
Human Trafficking
Relationship Violence
Reproductive Rights

- e. **Food Break – 10 minutes**
- f. **Context Review**
- Review of ad hoc requirements- Chair Blalock reviewed what constitutes an Ad-Hoc. An Ad-Hoc cannot consist of the number of members equal to the quorum for the Commission without holding meetings open to the public. Doing so would violate the Brown Act.

Presentations for:

- **Women's Recovery Response Ad-Hoc Proposal** - Commissioner Gordon, and Commissioner Isler presented. This is an off-shoot of the Voices project from 2021. There is a partnership with the Center for the Advancement of Women at Mount Saint Mary's University to produce a report for the Commission. In 2021, the Commission was awarded a state grant in the amount of \$ 25,000.00 They are asking for an additional amount of \$2,375 from the Commission Budget in order to complete their project. Budget consideration will be on the agenda at the next CSW Meeting. Commissioner Cruz informed the Commission that Supervisor Gore would like to meet with the D4 commissioners regarding the Voices Project.
- **Spirit Award Project-** Chair Blalock introduced the Spirit Award Project on behalf of Commissioner Quinn.
- **Women and Girls Reproductive Health-** Presented by Commissioner Padian. The Ad-Hoc will focus on mapping what resources are available to women and girls in Sonoma County District by District and what resources are needed. They may include an Community Advisory Group that will give

input on the needs assessment in the first year. The second year will follow-up on the recommendations made during the first year.

Commissioner Cruz asked that the presenters also share a “Wish List” on what the ad-hoc committees need from the other Commissioners in order for their projects to work.

Commissioner Isler asked the Commissioners to share their “special skills” that they are willing to share with the rest of the Commission and the various ad-hocs.

Commissioner Gordon asked the Commission to complete the work that was started with the data collected on incarcerated women. There was discussion on next steps including writing “white papers” to the new Sheriff presenting the information gathered from the VOICES survey/focus groups of incarcerated women.

- **Vote on projects**

Motion to approve 3 proposed Ad-Hocs: Commissioner Brown

Second: Commissioner Gordon

Ayes: 10 Noes: 0

Absent: 2

Chair Blalock asked the Commissioners to choose the ad hoc(s) they are most interested in working on, and to email the presenters to let them know that they would like to serve on their ad-hoc.

7. AGENDA ITEMS FOR NEXT COMMISSION MEETING

Strategic Planning Meeting Ad Hoc Proposals and Budget requests

8. ADJOURNMENT

Meeting adjourned at 8:14 PM



Women's Recovery Response Ad Hoc | Project Overview

Prepared for Strategic Planning Session, Fiscal Year 22/23
Sonoma County Commission on the Status of Women

Project Proposal Background

In January 2022, the California Commission on the Status of Women and Girls (CCSWG) opened applications for the Women's Recovery Response Grant (WRRG), a \$5 million dollar funding program focused on supporting the needs of women in California who have been disproportionately impacted by the COVID-19 pandemic.

Applications were open to non-profits, new and existing women's commissions, and government entities. Applicants could apply for between \$25,000 and \$250,000. Our team aimed high and applied for over \$43,000 dollars to support our project proposal. In March, we received notification that we had been selected as a recipient of this competitive grant and awarded \$25,000 to complete our work.¹ Since then, we have been working on our approved project, *The Report on the Status of Women and Girls in Sonoma County*. Our team is proposing a new ad hoc, the "Women's Recovery Response," to the Sonoma County Commission on the Status of women to complete our work on this project.

The Report on the Status of Women and Girls in Sonoma County

We have partnered with [the Center for the Advancement of Women at Mount Saint Mary's University](#) (hereafter, "the Center") to produce an intersectional advocacy report that will focus on providing equitable and effective policy solutions to support the post-pandemic, economic recovery of women and girls in our county. The Center has produced numerous reports for California Commissions and is well-equipped to effectively embark on such a project.²

The *Report* will utilize two key data sources to accomplish our goals. First, the project will leverage quantitative and qualitative data from the Voices of Sonoma County Women 2021 research project.³ Second, the Center will utilize data from the September 2022 release of the U.S. Census Bureau's American Community Survey (ACS) to expand on the Commission's primary data collection efforts. This is an important contribution to the *Report*, as our primary data source is not a representative sample of the women in Sonoma County.

¹ The CCSWG evaluated more than 630 proposals, totaling over \$62 million in requests.

² For example, you can view the CCSWG's 2022 Report on the Status of Women and Girls in California, and reports for the Pasadena, Santa Monica, Los Angeles county, Kern county, and Glendale Commissions on the Status of Women here: <https://www.msmu.edu/center-for-the-advancement-of-women/research-and-advocacy/download-files-landing/>.

³ In 2021, we conducted a project aimed at understanding how women in Sonoma County were faring during the pandemic. Participants were asked to rank order the top five challenges they faced in their daily lives, including, "Access to Childcare," "Access to Healthcare," "Housing," and "Poverty." We also posed questions measuring the direct impact of COVID-19 on women's lives, such as changes in mental health and wellness, housing, caretaking responsibilities (elders, children, and others), and employment. We also collected a wide range of demographic data, which will allow the Center to take an intersectional approach in their reporting. Our survey included 28 closed-ended questions and provided open-ended comment sections for participants to include additional input. The survey was available in English and Spanish, and we received 780 and 53 responses, respectively. We also have nearly 300 qualitative data points.

Taken together, these data sources will provide a robust picture of the impact of COVID-19 on the women and girls in our community. The *Report* will therefore empower our entire Commission – as well as a wide range of stakeholders in the county – to pursue equitable policy solutions for women in our community.

Sharing the Report

We plan on sharing this work widely to ensure it has the greatest possible impact on our community. First, we will link to the *Report* on the Commission's website and our social media platforms. We will also send a press release to local media outlets, along with a copy of the *Report*. We plan to engage with community organizations that serve low-income, unemployed, or underemployed, AIAN, BIPOC, LGBTQIA+, unhoused, rural, disabled, senior, and veteran populations, so that they may also benefit from this work. Last, we intend to share the *Report* with the Sonoma County Board of Supervisors and the City Councils for Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, Sonoma, and Windsor.

Fiscal Year 2022/2023 Budget Ask

We are requesting \$2,375 from the 2022/2023 CSW Budget. We have attached our budget to this packet for your review. It outlines all costs associated with the *Report*, as well as the various funding sources we have secured for this project. Thank you for your consideration!

About the California Commission on the Status of Women

For more than 50 years, the California Commission on the Status of Women and Girls has identified and worked to eliminate inequities in state laws, practices, and conditions that affect California's women and girls. Established as a state agency with 17 appointed commissioners in 1965, the Commission regularly assesses gender equity in health, safety, employment, education, and equal representation in the military, and the media. The Commission provides leadership through research, policy and program development, education, outreach and collaboration, advocacy, and strategic partnerships.

<https://women.ca.gov>

About the Women's Recovery Response Grant

The Budget Act of 2021 (California Senate Bill 129) established the Women's Recovery Response to provide local assistance with \$5 million in one-time funds. The investment provides structural support and resources into the network of local commissions while the California Commission continues to act as a statewide convener, facilitator, and oversight administrator.

<https://women.ca.gov/womens-recovery-response>

2022 Report on the Status of Women and Girls in Sonoma County Budget v7.25.2022

Labor	Cost	Notes
Section A. Senior/Key Personnel		
American Community Survey Research and Analysis	\$ 5,000	\$125/hr*40 hours
CSW Data Quantitative Survey Data Analysis and Reporting	\$ 10,500	\$175/hr*60 hours
CSW Data Qualitative Data Analysis and Reporting	\$ 6,000	\$150/hr*40 hours
Total Section A:	\$ 21,500	
Section B. Personnel		
Graphic Design	\$ 5,000	
Copyediting	\$ 2,500	
Factchecking	\$ 2,000	\$100/hr*20 hours
Proofreading	\$ 1,125	\$75/hr*15 hours
Total Section B:	\$ 10,625	
Section C. Equipment Description		
Maxqda Content Analysis Software Liscence	\$ 250	This is the equipment The Center needs to run the qual analysis
Total Section C:	\$ 250	
Section D. Costs		
Total Budgeted Costs (Section A. + Section B. + Section C.)	\$ 32,375	
Section E. Payments and Balances		
Women's Recovery Response Grant	\$ 25,000	
Balance Due	\$ 7,375	Total due after Grant funds are applied
Funds paid from the 2021-2022 CSW budget	\$ 5,000	
Balance Due	\$ 2,375	This our ask from the 2022/2023 CSW Budget



Women's Recovery Response Ad Hoc | Work Plan

Prepared for Strategic Planning Session, Fiscal Year 22/23

Sonoma County Commission on the Status of Women

Date	Objective(s)	Action(s)	Responsible Person(s)
July, 2022	MSMU Report Work	MSMU continues CSW survey data analysis	MSMU
August, 2022	Meet CCSWG Grant Requirements	8/15: Submit 2nd Progress Report to CCSWG	Jan and Ofra
	MSMU Report Work	8/15: Meet with interim Center Director	Katie and Ofra
	MSMU Report Work	8/29: MSMU delivers survey findings draft to ad hoc	MSMU
	CSW Pays MSMU	8/31: Invoice 2 due to MSMU (\$11,500)	Meira and Victoria
September, 2022	CSW Feedback to MSMU	9/12: Deadline to submit questions re: survey findings	Ad hoc
	Meet CCSWG Grant Requirements	9/13: Attend CCSWG Grantee Training	Jan
	MSMU Report Work	2021 ACS Data is released	MSMU
October, 2022	MSMU Report Work	MSMU continues work on Report	MSMU
November, 2022	MSMU Report Work	MSMU analyzes Sonoma County ACS data	MSMU
	Meet CCSWG Grant Requirements	11/15: Submit 3rd Progress Report to CCSWG	Jan and Ofra
December, 2022	MSMU Report Work	MSMU analyzes Sonoma County ACS data	MSMU
	Meet CCSWG Grant Requirements	12/6: Attend CCSWG Grantee Training	Jan
January, 2023	CSW Pays MSMU	1/9: Invoice 3 due to MSMU (\$7,000)	Meira and Victoria
	MSMU Report Work	1/9: First draft of Report sent to CSW	MSMU
	CSW Feedback to MSMU	1/20: Deadline to submit Report feedback	Ad hoc
February, 2023	MSMU Report Work	2/3: Second draft of Report sent to CSW	MSMU
	CSW Feedback to MSMU	2/17: Deadline to submit Report feedback	Ad hoc
	CSW Pays MSMU	2/20: Invoice 4 due to MSMU (\$7,500)	Meira and Victoria
	MSMU Report Work	2/27: Third draft of Report sent to CSW	MSMU

March, 2023	CSW Feedback to MSMU	3/10: Deadline to submit Report feedback	Ad hoc
	Meet CCSWG Grant Requirements	3/15: Submit 4th Progress Report to CCSWG	Jan and Ofra
	CSW Pays MSMU	3/31: Invoice 5 due to MSMU (\$1,375)	Meira and Victoria
	MSMU Report Work	3/31: MSMU Releases final Report to CSW	MSMU
	Meet CCSWG Grant Requirements	3/31: WRRG Program Concludes	N/A
April, 2023	Report Translation	Seek resources for translating Report into Spanish	Not assigned
	Report Distribution	4/13: Share key findings with CSW at Regular Business Meeting	Not assigned
	Report Distribution	Share Report with local gov't [BOS and City Councils, via email]	Not assigned
May, 2023	Report Distribution	Present Report findings to local gov't, as requested	Not assigned
	Report Promotion	Post Report on County website	Katie and Meira
	Report Promotion	Post link to Report on social media	Jan
June, 2023	Report Promotion	Contact local media orgs to request interview on Report findings	Not assigned
	Report Promotion	Share Report with local organizations [non-profits, etc., via email]	Not assigned

Sonoma County Spirit Award Project Workplan			
December	Nomination form opens in English and Spanish	Judge Coordinator	\$75 for ads
	Commission pushes award on social media and email	Officers and/or Outreach Coordinator	
	Project team gets press for award	Outreach Coordinator	
January	Project team forwards applications to judges	Judge Coordinator	\$75 for ads
	Project team solicits more information from nominees to round out nominations	Judge Coordinator	
	Project team gets press for award	Outreach Coordinator	
	Nomination forms close August 31	Judge Coordinator	
February	Judges meet mid-month to decide on five winners	Judge Coordinator	\$150 for awards
	Project team gets awards made and engraved	Outreach Coordinator	
	Award winners notified	Judge Coordinator	
March	Award winners announced at Commission meeting	Judge Coordinator	\$20 for boosted post
	Debrief with judges on process	Judge Coordinator	
	Winners highlighted on social media	Outreach Coordinator and/or Officers	
April	Create page on County website to memorialize award winners	Outreach Coordinator	no cost
May			
June			
July	Judges invited (past winners and new people if needed)	Judge Coordinator	
August	Re-highlight last year's winners on social media for women's history month	Outreach Coordinator and/or Officers	
September			
October	Meet with judges to review criteria, process, and timeline	Judge Coordinator	
	Reach out to partner organizations to help spread the word	Outreach Coordinator	
November	Update nomination form as needed	Judge Coordinator	
	Reach out to partner organizations to help spread the word	Outreach Coordinator	
		Annual Cost:	\$320