



SONOMA COUNTY/ OPERATIONAL AREA EMERGENCY COUNCIL MEETING

Tuesday, August 19, 2025

10:00 am – 12:00 pm

Santa Rosa Utilities Field Operations Building
35 Stony Pt. Rd., Santa Rosa

Agenda

1. Roll Call / Opening Remarks
2. Establish Quorum / Approve Agenda **(Vote)**
3. Approve Minutes (Nov 2024) **(Vote)**
4. New/On-Going Business
5. Sonoma County Recovery Operations Plan (ROP) **(Vote)**
 - James Cooper will provide a presentation on the ROP and answer questions.
6. Old Business
 - a) None
7. Director Updates/OA Manager/DEM Reports
 - County/Operational Area Updates

Department of Emergency Management Updates

 - Emergency Coordination & Operations
 - Grants Unit
 - Community Preparedness
 - Hazard Mitigation
8. Individual Municipalities Report Outs
 - 1) Cloverdale
 - 2) Cotati
 - 3) Healdsburg

- 4) Petaluma
- 5) Rohnert Park
- 6) Santa Rosa
- 7) Sebastopol
- 8) Sonoma
- 9) Windsor
- 10) Santa Rosa Junior College District
- 11) California State University- Sonoma
- 12) County Departments

9. Sub-Committees

- a) Emergency Coordinators Forum
- b) Alert & Warning
- c) Access & Functional Needs (DAFN)
- d) Mass Care and Shelter
- e) Emergency Transportation

10. Public Comment

11. Adjourn

Upcoming Events of Interest

- **Sept 1 – Labor Day Holiday**
 - **November 12 – Fall Meeting of the Emergency Council**
-

Attachment 1: Sonoma County Emergency Council Background

Authority

Established by Sonoma County Municipal Code (Chapter 10, Section 10-7). Authorized under California Government Code (Title 2, Division 1, Chapter 7, Article 10).

Missions

1. Study, revise, and recommend to the Board of Supervisors for adoption, the County/Operational Area Emergency Plan
2. Review and recommend action upon all proposed mutual aid agreements.
3. Review and recommend adoption of ordinances, resolutions, and rules/regulations as may be necessary to implement the plan or mutual aid agreements.
4. Annually review goals and objectives for the County/Operational Area.
5. May recommend calling and conducting test exercises.
6. Approve any of County/Operational Area funding distribution proposals (grants) as required by CalOES.
7. Serve as Operational Area Citizen Corps Council (grant requirement)

Membership

Primarily local government agency representatives with some community organization participation (currently up to 33 total potential members).

Officers

The Chair of Board Supervisors serves as ex officio Chair. In their absence, the County Administrator (in their role as the County Director of Emergency Services) to serve as Chair. A member of the Department of Emergency Management serves as ex officio Secretary.

By-laws

None. County Code states: majority vote; quorum to conduct business is calculated at the time of the meeting based on the number of representatives appointed; may appoint committees.

Meeting Schedule

At least semiannually.

Attachment 2: Sonoma County Emergency Council Membership¹

- 1 The Chair of the Board of Supervisors of the County
- 2 The Director [County Administrator] or designee
- 3 The County Director of the Department of Emergency [Management] or designee
- 4 The County Sheriff or designee
- 5 The County Director of General Services or designee
- 6 The County Director of Information Systems or designee
- 7 The County Director of the Department of Health Services or designee
- 8 The County Director of Human Resources or designee
- 9 The County Director of Human Services or designee
- 10 The County Director of Permit and Resource Management Department or designee
- 11 The County Director of the Department of Transportation and Public Works or designee
- 12 The General Manager of the Sonoma County Water Agency or designee
- 13 The Regional Manager of Coast Valleys EMS agency or designee
- 14-22 One (1) representative from each of the incorporated cities within the County, appointed from time to time by the respective city councils
- 23 One (1) member representing the public utilities within the County engaged in the transmission of power, gas, telephonic or telegraphic communications or other similar utility, appointed annually by the Chair of the Emergency Council
- 24 One (1) member representing the public schools in the County appointed annually by the Sonoma County Superintendent of schools
- 25 One (1) member representing the general public appointed annually by the Chair of the Emergency Council
- 26 One (1) member representing the local chapter of the American Red Cross
- 27 One (1) representative from the California National Guard
- 28 One (1) representative from the United States Coast Guard Two Rock Training Center
- 29-31 One (1) representative from each specific state agency utilized in County's emergency response including, but not limited to, California Department of Forestry & Fire Protection (Cal-Fire), California Highway Patrol (CHP), and California Office of Emergency Services (OES)
- 32-33 One (1) representative from any signatory party of the Operational Area Agreement in force, not previously identified here within

¹ Sonoma County Municipal Code, Chapter 10, Article 1, Section 10-7.

https://library.municode.com/ca/sonoma_county/codes/code_of_ordinances?nodeId=CH10CIDEI